

Vidya Vikas Mandal's
GOVIND RAMNATH KARE COLLEGE OF LAW
Shree Damodar Educational Campus
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Margao – Goa 403 601
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TEMPORARY VACANCY

Hard copy applications giving full details such as full name and address date of birth, contact number, educational qualification, experience (if any), along with self-attested copies of certificate of qualifications, computer literacy certificate, experience certificate, birth certificate, valid employment registration card, valid 15 years residential certificate in Goa issued by competent authorities are invited for the below mentioned post, latest by 26th September, 2022.

Lower Division Clerk (Contract Basis- 11 Months) ... 01 post ... General Category

Pay & allowances and terms and conditions of service shall be laid down by the Govt. of Goa

Essential:

1. Possessing Higher Secondary School Certificate
OR
All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education or equivalent qualification from a recognized Institution
2. Knowledge of computer applications/operations with typing speed of 30 words per minute in English
3. Knowledge of Konkani

Desirable:

Knowledge of Marathi

Age Limit:

1. Age for the post shall not exceed 45 years (relaxable for Government servants up to 5 years) in accordance with the instructions or orders issued by the Government.

Note:

1. A passport size photograph shall be affixed to the application
2. The appointing authority reserves the right to devise methods of selection of candidates for the post based on merit
3. Incomplete applications shall not be considered.
4. The right to fill up the above-mentioned post is reserved.

Dr. Saba Da Silva
Professor & Principal

16th September, 2022