



Vidya Vikas Mandal's

GOVIND RAMNATH KARE COLLEGE OF LAW

Affiliated to Goa University, Recognized by UGC under Sec. 2(f) and 12(b)

Accredited by NAAC with 'B' Grade (CGPA of 2.63 on 4.0 Point Scale)

Shree Damodar Educational Campus,

P. O. Box No. 777, G.R. Kare Road, Tansor, Comba, Margao, Goa - 403601.

Tel : 0832 - 2715510 Telefax : 0832 - 2732661 E-mail : principal.grkcl@vvm.edu.in

Website : www.grkarelaw.edu.in

Date: 12/07/2019

To,
The IQAC Members
VVM's Govind Ramnath Kare College of Law
Margao-Goa

Sub.: Notice for the Meeting of IQAC

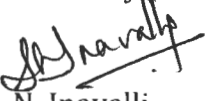
Dear Sir/Madam,

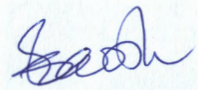
Kindly be informed that the first meeting of the Internal Quality Assurance Cell (IQAC) of the G.R. Kare College of Law, Margao-Goa is hereby called on Saturday, 27th July 2019 at 3:30 pm at the College premises.

AGENDA

- 1) Welcome by Principal/Coordinator
- 2) Placing of Action Taken Report of the previous meeting
- 3) NAAC Preparedness and Completion of SSR
- 4) Strengthening of Research Centre of the College.
- 5) Round Table Discussion
- 6) Implementation of MOUs
- 7) Formation of additional Clubs/Cells for extension activities
- 8) AOB

Kindly make it convenient to attend the same.


S. N. Inavalli
Co-ordinator IQAC


Dr. Saba Da Silva
Principal

- | | |
|-------------------------|---------------------------|
| 1) Mr. Pritam Morais, | 6) Ms. Goretti Simoes |
| 2) Dr. Marian Pinheiro | 7) Ms. Sonali G. Naik |
| 3) Dr. Savio Falleiro | 8) Ms. Shruti M. Nadkarni |
| 4) Adv. Amira Razaq | 9) Mr. Anand Salve |
| 5) Mr. Sharad Chodnecar | |

ACTION TAKEN REPORT (ATR) TABLED BEFORE THE IQAC MEETING CONVENED ON SATURDAY, 27TH JULY 2019 IN THE SMART CLASS AT 3:30 PM

ACTION TAKEN REPORT

1) Conduct of Seminars and Workshops:

The Activities conducted by the Institution were placed before the IQAC. The Report on workshops/seminars conducted in the previous academic year were made available to the IQAC Members. The Members appreciated it and unanimously agreed to have similar type of activities in this academic year.

2) Activities under MoUs


The activities under MoUs with Institutions at National and International Level were examined by the members who felt that the Institution has performed well as regards the implementation of MoUs. Further, the members noted that such activities were essential for the development of the institution.

3) Quality Enhancement in Teaching-Learning

The different measures taken by the Institution for the academic year 2018-19 for enhancing the quality of teaching-learning by inviting experts in different areas of syllabus had added to the existing legal education being imparted to the Institutions. The list of different curricular and co-curricular activities held during the year 2018-19 were presented by the Coordinator.



Mr. S.N. Inavalli
IQAC Coordinator



Dr. Saba Da Silva
Principal

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) was held in the Smart Class on Saturday, 27th July 2019 at 3:30 pm.

The Meeting was attended by the following members:

- 1) Dr. Saba Da Silva, Principal
- 2) Mr. Pritam Morais, Management Representative
- 3) Dr. Marian Pinheiro, Expert
- 4) Mr. Sharad Chodnecar, Industry Representative
- 5) Ms. Goretti Simoes, H.O.D
- 6) Ms. Sonali G. Naik, Faculty
- 7) Ms. Shruti M. Nadkarni, Faculty
- 8) Mr. Anand Salve, Librarian
- 9) Mr. S. N. Inavalli, Co-ordinator IQAC

The following members sought leave of absence

- 1) Dr. Savio Faleiro, Expert
- 2) Adv. Amira Razaq, Expert

The Principal welcomed all the members and highlighted the admission strength of the UG Programme with particular reference to the admission of 7-Afghan Students under ICCR in the 5-Year B.A.LL.B. Programme. He also informed them about the inauguration of the Students' Council the previous week and the commencement of all lectures. The Principal shared his experience as a Resource Person at the 6th International Lusophone Law Congress held in Fortaleza, Brazil in the month of May 2019 which gave the College an opportunity to sign the 'International Protocol for Lusophone Law Research Network' and be the part of elite group of legal Colleges from the Lusophone Countries.

The IQAC Coordinator informed about the success of a unique international dialogue organized by the College on 2nd May 2019 on the theme 'Administrative Law in India and Portugal : Contemporary Issues and Concerns' where Prof. Isabel Fonseca from University of Minho, Portugal and Cleofato A. Coutinho, in-house Faculty member and noted High Court lawyer were resource persons and chaired by Prof. M.R.K. Prasad, Dean Faculty of Law, Goa University. The same was largely attended by the PG students.

The **Action Taken Report (ATR)** and the minutes of the previous meeting were tabled before the members of the IQAC and the same were accordingly noted.

Item No. 1: NAAC Preparedness and completion of SSR

The members were informed that charges were allocated amongst faculty members in the staff meeting held on 19th July 2019. The members noted that the existing accreditation was valid till the January 2018 (last academic year) and it is important that the same be restored in this academic year for which all efforts are required to be made. The external members offered their assistance in this regard.

Item No. 2: Strengthening of Research Centre of the College.

The Principal informed that the College intends to enter into MOU with V.M. Salgaonkar College of Law, Miramar for the purpose of knowledge exchange with special reference to proposing a Research Cluster with considering that our Research Centre has one Guide and 4 Research Scholars. The members recognized the need and importance of such an MOU. It was also informed that AIC visit for the Ph.D. programme and other self-financing programmes, i.e. LL.B. Degree and LL.M. was due and efforts to be granted the maximum period of affiliation of 3-years are being made and that the B.A.LL.B. Programme is already having permanent affiliation. It was noted that backlog issues as well as the current issue of Kare Law Journal are ready for publication.

Item No. 3: Round Table Discussions

The members were informed of the suggestions made by Mr. Nitin Kunkolienker, Chairman, Governing Council to have Round Table Discussions on legal issues involving the public at large so as to create platform of awareness by inviting stakeholders for the discussions in the College with the involvement of faculty and students. This innovative concept was appreciated by the members, who suggested areas of concern for holding discussions.

Item No. 4: Implementation of MOUs

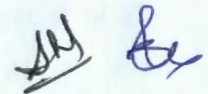
With regard to existing MOUs entered into, the members felt that the effective implementation for the same is important. The Coordinator informed the members that the College has entered into MOU with Goa State Biodiversity Board and conducted a

workshop for the members of different Biodiversity Management Committees of South Goa, under the auspices of MOU, which was attended by representatives from many Village Panchayats from South Goa. He also informed that the College is planning to organize an International Conference on 'Criminal Justice and Human Rights: New Challenges', under auspices of the MOU entered into with the School of Law, University of Minho, Portugal. The members appreciated these developments and suggested that the College could enter into even more MOUs and ensure that the same are functional.

Item No. 5: Formation of additional Clubs/Cells for extension activities

For the purpose of quality enhancement through increase in extension activities, the members suggested that the College should identify areas for additional clubs/cells, where public participation in the programmes can be explored so as to an outreach programme and part of extension activities. Teacher-members informed that there are plans for commencement of an Arbitration Centre and Evidence Recording Chamber and also a Legal Counselling and Facilitation Centre for Senior Citizens.

As there was no other business to be transacted, the meeting ended with the thanks to the chair.

Two handwritten signatures in blue ink, one appearing to be 'SM' and the other 'S'.



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Website : www.grkarelaw.edu.in

Date: 10/02/2020

To,
The IQAC Members
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Margao-Goa

Sub.: Notice for the Meeting of IQAC

Dear Sir/Madam,

Kindly be informed that the first meeting of the Internal Quality Assurance Cell (IQAC) of the G.R. Kare College of Law, Margao-Goa is hereby called on 29th February 2020 at 3:30 pm at the College premises.

AGENDA

- 1) Welcome by Principal/Coordinator
- 2) Placing of Action Taken Report of the previous meeting
- 3) Placing of SSR before the IQAC
- 4) Feedback Analysis on curriculum and Teaching-Learning
- 5) Conduct of Seminars/Workshops with different MoU Partners
- 6) AOB

Kindly make it convenient to attend the same.

S. N. Inavalli
Co-ordinator IQAC

Dr. Saba Da Silva
Principal

- 1) Mr. Pritam Morais,
- 2) Dr. Marian Pinheiro
- 3) Dr. Savio Falleiro
- 4) Adv. Amira Razaq
- 5) Mr. Sharad Chodnecar
- 6) Ms. Goretti Simoes
- 7) Ms. Sonali G. Naik
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- 9) Mr. Anand Salve

ACTION TAKEN REPORT (ATR) PRESENTED AT IQAC MEETING HELD ON SATURDAY, 29TH FEBRUARY 2020 AT 3:30 PM

ACTION TAKEN REPORT

1) NAAC preparedness and completion of SSR

The Coordinator informed the members that the In-Charge faculty for various criterion completed the process of documenting respective data and the same was discussed in the Staff Meetings and the same was placed before the IQAC with a detailed presentation of the data collected and documentation involved in the different criterion, for the approval of the IQAC. The IQAC approved of the submission of the SSR.

2) Strengthening of Research Centre of the College.

The members were informed that the college has entered into MOU with V.M. Salgaocar College of Law, Miramar and it was planned that the research Centre will carry out its activities without cluster model. The members were also generally informed that the research activities were further strengthened with the conduct of programmes with the MoU partners at National and International Level.

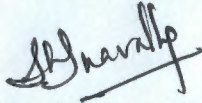
3) Round Table Discussion

The Institution conducted Round Table discussions , one on ' 'The Goa (Right of citizens to time-bound delivery of public services) Act, 2013' and the other on 'Road Safety and Traffic Management Issues", both of which were successful in terms of attendance of several stake holders, documentation of the suggestions made and follow-up in respect of the deliberations that were undertaken'. The Principal further informed that the Round Table Discussions will hereafter be a regular feature of the Institution, the next being in April 2020 in respect of Rights of Senior Citizens.

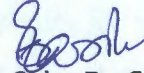
SAJ *bc*

4) Formation of Additional Clubs/Cells for Extension Activities

Additional clubs/cells relevant to the curriculum and public cause were commenced for conducting extension activities, viz. Taxation Cell for income tax and GST, International Law Society etc.



Mr. S.N. Inavalli
IQAC Coordinator



Dr. Saba Da Silva
Principal

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The following members sought leave of absence

- 1) Dr. Savio Faleiro, Expert
- 2) Adv. Amira Razaq, Expert

The Principal welcomed all the members and shared the details of the report of various activities conducted in the College, examination results highlighting the Gold medals secured by the 1st Rank holder at the Final year B.A.LL.B. Examinations of the Goa University, awarded at the Annual Convocation held recently. He also informed about his being a special guest at Rashtrapati Bhawan during the visit of the President of Portugal at a banquet.

He also informed that the Institution got a unique opportunity to enter into MOUs in the field of Law and in the area of Language/Culture, with the prestigious University of Coimbra Portugal in the presence of President of Portugal, during his visit to Goa as also in the presence of the Hon'ble Chief Minister of Goa. The Principal placed on record the extraordinary assistance rendered by the Ambassador of India to Portugal in Lisbon, in facilitating the entering of the two MOUs. With this the Institution got recognition at the level of European Universities and the same will help for quality enhancement in teaching-learning. The Principal also informed that the College entered into MoU with the British College of Applied Sciences, Colombo, Sri Lanka during the International Conference organized by the College with Modern Law College, Pune.

The Coordinator presented the **Action Taken Report (ATR)** and the minutes of the previous meeting at the IQAC and the same were accordingly noted.

Item No. 1: Placing of Self-Study Report (SSR) before the IQAC

Since the process of preparation of SSR was complete in all respect the same was placed before the IQAC for perusal and comments/suggestions, if any. The IQAC approved of the contents of the SSR and the suggestions given were noted for implementation. Further, the IQAC suggested that the application for Institutional Information for Quality Assessment (IIQA) be submitted to NAAC at the earliest. A suggestion was made by the external members of the IQAC that the Report of the Peer Team of the last cycle of the Accreditation is to be perused for compliance. The Principal informed that the said exercise has already been done by the Coordinator and himself and as such the process for accreditation shall be initiated soon.

Item No. 2: Feedback Analysis on Curriculum and Teaching-Learning

Structured feedback report on Curriculum was discussed. It was proposed that the form of structured feedback on curriculum should also include questions on the availability of reference books other than e-learning resources.

It was felt that based on the course outcomes, the syllabus ought to include objectives for each course and accordingly the needful has to be done by intimating the University through the Board of Studies (BOS), since the faculty members are on the BOS and ensure effectual implementation of the same to give students a broad overview of each course/subject. It was also proposed to introduce additional certificate courses suitable for students' needs.

It was suggested by the members that like the feedback on curriculum, the student satisfaction survey will also be undertaken in online mode in according with NAAC Guidelines.

Item No.3: Conduct of Seminars/Workshops with different MoU Partners

The members were IQAC were informed that there were several seminars/programmes conducted with the MOU partners. This enabled the possibilities of teacher exchange and student exchange in addition to sharing of

knowledge and joint research between institutions so as to develop research culture amongst the faculty and students.

There was no other business transacted. The meeting ended with the thanks to the chair.

Handwritten signatures: "Sul" and "Sye"