

# The Annual Quality Assurance Report (AQAR) of the IQAC ( July 1, 2013-June 30, 2014)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

Govind Ramnath Kare College of Law

1.2 Address Line 1

G.R. Kare Road

Address Line 2

Tansor-Comba

City/Town

Margao

State

Goa

Pin Code

403601

Institution e-mail address

officegrklaw@vvm.edu.in

Contact Nos.

0832-2715510 / 2732661

Name of the Head of the Institution:

Arun S, Nadkarni

Tel. No. with STD Code:

0832-2715510 / 2732661

Mobile:

9850455385

Name of the IQAC Co-ordinator:

C.J.F.Prasanna Kumar

Mobile:

9960566238

IQAC e-mail address:

officegrklaw@vvm.edu.in

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) **14384**

1.4 Website address:

www.grkarelaw.edu.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.63	2013	04/01/2018
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

05/02/2013

1.7 AQAR for the year (for example 2010-11)

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*) :

**Not Applicable**

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Goa University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Enhanced the Infrastructure of the College	Moot Court Hall and Smart Class
To organise Guest Lecture	GRK Talks and GRK Master Class by Visiting Faculty and Legal Luminaries
Strengthening Campus Placement Activity	Organised Training Programmes through recruitment and consultants
Bar Coding of the Books	Completed the Process
ICT development	In House developed E-Book Reader App called V-App for the Android tablets.

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

AGENDA	SUGGESTIONS/DECISIONS	ACTION TAKEN
1.	Seek Suggestions from Experts in area of Teaching, Learning and Evaluation Methodologies and Library Infrastructure	<ul style="list-style-type: none"><li>• Emphasis given to the conventional method of teaching and also by providing practical training in the relevant components.</li><li>• Conducted Internal Assessment Tests</li></ul>
2.	Students Seminar	<ul style="list-style-type: none"><li>• Involved all PG and UG students in Seminar Presentations, project works and dissertation etc.</li></ul>
3.	IQAC Seminars	<ul style="list-style-type: none"><li>• Institution organised certain activities on different aspects of law to enhance development of teaching, Learning and evaluation process.</li></ul>

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01		01	
UG	02		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	03		02	
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Periodical Modification, updating of syllabus of U.G. and P.G. is carried out through the Statutory Bodies, BOS and Academic Council



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
9	7		1	1

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

 
 
11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			04
Presented papers			03
Resource Persons			02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

New Teaching method, Preparation of synopsis, lecture method, Class Seminars, Mentor System, Case Study.

2.7 Total No. of actual teaching days during this academic year

220

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03
 
 

2.10 Average percentage of attendance of students

70%-80%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
LL.B.(Hons)	24	02	20	02	Nil	100%
LL.B. Degree	184		04	27	61	50%
LL.M.	42		08	21		69.05%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC is the main body for all the academic endeavours besides the curricular and co-curricular activities. Each Faculty member is entrusted with the individual responsibility as coordinators for moot court society, Legal Aid, N.S.S., Cultural Activities, Library Committee.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	02	01	
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research Group – Trying towards promotion of research and involving student in developing research skills. We have started KareLaw Journal with ISSN No.233 in which research scholars publish their research work.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					03
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

### 3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Legal Literacy Programme, Consumer and Human Rights Awareness Programme. N.S.S. Activities, Environmental Awareness Programme, Women's Rights Awareness Programme

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12345.00 sqmts			
Class rooms	559.67 sqmtrs			
Laboratories	51.15 smtrs			
Seminar Halls	202.30 sqmtrs			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Library is using NewGenLib Software for its automation.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9376	24,00,00 0	312	220976	9688	2620976
Reference Books	1871	22,00,00 0	104	73659	1975	2273659
e-Books			-			
Journals	30		-	-	30	75,000
e-Journals			-			
Digital Database	manupatra	23,000	-	-		
CD & Video	-					
Others (specify)	-					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	23		10 mbps					
Added	02							
Total	25							

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Fundamental, Extended speed of internet up to 10 mbps, Photo copying machine, Projector and Laptops have been procured

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="13990"/>
iii) Equipments	<input type="text"/>
iv) Others	<input type="text"/>
<b>Total :</b>	<input type="text" value="50759"/>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Academic And Co-curricular activities organised through the IQAC. Orientation Programmes for the freshers and seminars have been conducted. Tracking programmes , parent-teachers meet, Mentor system, Counselling are the main channels for creating awareness of both student and support services

#### 5.2 Efforts made by the institution for tracking the progression

Continuous Internal Assessment. Monitor the progress of slow learners, mentor system, deputing students to courts to impart practical training, visiting various offices or some initiatives towards the student support and progression.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
341	41		

#### (b) No. of students outside the state

03

#### (c) No. of international students

01

Men	No	%	Women	No	%
	56	31.82		120	68.18

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
271	04	16	18	-	309	341	-	18	19	01	382

Demand ratio

Dropout %



5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input style="width: 50px; height: 25px;" type="text"/>	SET/SLET	<input style="width: 50px; height: 25px;" type="text"/>	GATE	<input style="width: 50px; height: 25px;" type="text"/>	CAT	<input style="width: 50px; height: 25px;" type="text"/>
IAS/IPS etc	<input style="width: 50px; height: 25px;" type="text"/>	State PSC	<input style="width: 50px; height: 25px;" type="text"/>	UPSC	<input style="width: 50px; height: 25px;" type="text"/>	Others	<input style="width: 50px; height: 25px;" type="text"/>

5.6 Details of student counselling and career guidance

Provide career guidance and emphasis on the scope of legal education and various avenues. Institution also provides counselling to the students to develop positive attitude. The college also has students' grievance cell and feedback mechanism

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Through N.S.S. , Women's Cell organise Gender Sensitisation Programmes. Also conducted some programmes with Goa State Commission for Women, NGOs, Rotract etc.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision :**

To be a Centre of Excellence providing quality legal education and to develop professionalism with social commitment.

**Mission :**

To lead the way in legal education through innovative teaching and learning experiences and to create legal professionals with equalities of commitment towards society, social justice and ethical values.

The Mission is realized through:

- Strive to instil amongst the student a sense of intellectual curiosity and commitment to life-long learning.
- Engage with community at all levels of works including teaching, public service.
- Develop professional judgment by various academic exercises.
- Engage the student to use the ICT technology to cop up with the latest developments in the field of law.
- Promote holistic growth of student to make them responsible citizens.

#### 6.2 Does the Institution has a management Information System

Yes.

1. Admissions and financial information are automated by the TALLY Software.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Faculty involve in curriculum development to design certificate and Diploma courses and put the same before BOS for approval.

### 6.3.2 Teaching and Learning

- Combination of traditional and Innovative methods.
- Use of ICT,
- Seminar Papers
- Project Work
- Dissertation
- Synopsis
- Field Visits / Jail Visits
- Value Oriented Programmes
- Training for Special Skills( Client Counselling and Negotiation)

### 6.3.3 Examination and Evaluation

### 6.3.4 Research and Development

- Legal Aid Society is conducting surveys relating to certain sensitive areas by analyzing various schemes provided by the Government.
- On Consumer Law, Women's Right, senior Citizen's Rights and Human Rights.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- New Arrival Display
- Repository of Syllabus and Question Papers in soft and hard form
- CAS (Current Awareness Service)
- Content Pages of the Journals
- Newspaper Clipping
- Reprographic Services
- Internet Browsing through wi-fi
- Legal Database Search Service
- Lending Services
- News display through OPAC
- Interactive exclusive library Website to help the students for their academic pursuit.
- Membership to N-List to access e-resources
- CCTV Surveillance

#### 6.3.6 Human Resource Management

- Faculty assess various aspects of human resource management and carry out development programmes, career guidance, skill development.
- Institution also involve the student and faculty members in the process of event management, in relation to organising various competitions.
- The Institution provides benefits to all the members to pursue their career advancement. Encouraging self-appraisal and feedback mechanisms also regularly maintained to appreciate the good work done by the members.

6.3.7 Faculty and Staff recruitment

The management has recruited the faculty and non-teaching staff periodically depending upon the vacancy created and as per the Government / Management recruitment norms.

6.3.8 Industry Interaction / Collaboration

- State Legal Services Authority-Goa : Legal Aid and Legal Literacy Programmes

6.3.9 Admission of Students

Admission is carried out as per the Regulations of BCI and also the norms specified by the Goa University.

6.4 Welfare schemes for

Teaching	PF, Gratuity, and Financial Assistant
Non teaching	PF, Gratuity, and Financial Assistant
Students	Scholarship, Canteen, Safety and Group Insurance.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Goa Univ	Yes	Principal
Administrative	Yes	DHE	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

#### 6.11 Activities and support from the Alumni Association

The college formed alumni association.

#### 6.12 Activities and support from the Parent – Teacher Association

The college convened the parent-teacher meet once in a semester and seek guidance in improving overall performance of the college.

#### 6.13 Development programmes for support staff

Management organises soft-skill development programmes and stress management programmes for the staff.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Institution celebrates various days like Environmental Day, N.S.S. Day and organises various activities. It also conducts plastic Free day and other go green activities.

1. Environmental law club of college operates a board which is updated once a month by putting up environmental issues.
  2. *Vanamahotsav* celebrated by NSS wing and Environmental Law Club by planting trees. This is done every year.
  3. Annual environmental field trip at *KuskyaDhabdhabo* in Canacona.
  4. Environmental Awareness through legal aid clinics.
- NSS Rallies and waste management awareness programmes.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Honouring the achievers in different events.
- ICT enabled class-rooms
- Lecture training and practical methods
- Develop research culture
- Conduct Snap tests for students
- Annual inter class moot court and Debate competitions held to inculcate research and application skills.
- Communication skills

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Activities to be carried out as per the vision of the college
- Organised special lectures
- Involvement of the Students in the IQAC
- Innovative teaching methodology – based on Lecture, Training & Practical (LTP) Method.
- Seminars Presentations conducted
- Continuous Assessment
- Conducted Special Sessions in communication skills

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- (1) Management is initiating all steps to make the college Centre of Excellence in the field of Legal Education.
- (2) Special Legal Cell install by the College to address the grievances of the public.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Programmes conducted through essay competitions, poster competitions, debates etc.
- Plastic free campus
- Environmental studies and Environmental Law as subject are added in the curricular
- Environmental law club of college operates a board which is updated once a month by putting up environmental issues.
- *Vanamahotsav* celebrated by NSS wing and Environmental Law Club by planting trees. This is done every year.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength**

- Location
- Infrastructure
- ICT Enabled Class Rooms
- Self-Financing Courses
- Value Based Education

**Weakness**

- Students Enrolment
- Space constraint for further development
- Need for specialised faculty
- Need for effective training for faculty as well as administrative staff
- Need for research centre

**Opportunities**

- Community Support
- Cooperation of Judiciary
- Sister Institutions
- Friendly relationship with the Bar and Bench
- Developing Technology
- Cooperation from Management

**Challenges**

- Rapport with Legal Consultants and Firms
- Research Centre
- Separate Library Building
- Prevalence of traditional outlook in legal education

## **8. Plans of institution for next year**

1. Starting a guest lecture series
2. Communication skills workshop
3. Involvement of persons from industry to take up syllabus related topics
4. Activate placement cell of the college
5. Enhancement of the infrastructure of the college
6. Training programme on the advocacy skills

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
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## **Annexure I**

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution

SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## ACADEMIC CALENDAR FOR THE YEAR 2013-14

Sr. No.	Particulars	B.A.LL.B. AND LL.B. Degree
1.	Commencement	17/06/2013
2.	Last Working day	26/10/2013
3.	Vacation Period	Chaturthi : 09/09/2013 to 14/09/2013 Diwali : 20/08/2013 to 10/11/2013 Christmas: 24/12/2013 to 01/01/2014 Summer: 05/05/2014 to 14/06/2014
4.	Commencement of Examinations	03/10/2013
5.	Second Term Commencement	11/11/2013
6.	Second Term Ends	03/05/2014
7.	Commencement of Examinations	10/04/2014

### **ACADEMIC ACTIVITIES 2013-14**

1. The Orientation Programme for the Freshers' was held between 1<sup>st</sup> to 7<sup>th</sup> July, 2013.
2. The Monthly Staff Meeting
3. Library Committee Meeting
4. IQAC Meeting
5. Student Council Meet
6. Moot Court Society Formation June 2013
7. Internal Test August 2013
8. Term Examination October 2013
9. Re-opening of the College Mid November 2013
10. Monthly Staff Meeting
11. Law Day Celebration 26 November 2013
12. Library Committee Meeting
13. Mock Parliament Training for the students
14. Jail Visits
15. Internal Tests February 2014
16. Term Examinations April 2014

### **MOOT COURT SOCIETY ACTIVITIES (2013-14)**

1. The Selected members of the society represented the college at various national level Competitions like Moot Court, Client Counseling and Negotiation held at Pune, Nagpur, Hubli, Goa, etc.
2. Team Comprising Mr. Elroy Rebello and Ivo D'Costa secured Third Place in Justice P.B. Sawant Moot Court Competition organized by Shankarrao Chavan Law College, Pune on 11th & 12th January 2014.
3. Team Comprising Mr. Pranav Kakodkar, Damodar Keny and Shruti Naik Secured Ninth Place out of Twenty Teams in the 8th S.P. Sathe Memorial National Moot Court Competition organized by ILS Law College Pune from 31st Jan to 2nd Feb 2014.
4. In the 6th Krishna Memorial IPR Moot Court Competition held at Symbiosis Law College Pune from 7th Feb to 9th Feb 2014. Mr. Krishnakant Hegde Dessai Secured fifth Position among the Mooters of 26 teams.
5. Members of the Society excelled at various competitions and brought recognition to the College.



## **TEACHERS' CONTRIBUTION (2013-14)**

### **Prof. C.J.F. Prasanna Kumar**

- Attended Two Days Workshop on “Preparing Institutional Plans related to RUSA and State Higher Education Council on 20th & 21st February 2014.

### **Prof. Dr. Saba Da Silva**

- Appointed as Member of Standing Committee on Drafting of Statutes and Ordinances of Goa University.
  - Resource person at UGC-Academic Staff College, Refresher and Orientation Course at University of Calicut, Kerala.
  - Appointed as Academic Council of Vidya Vikas Mandal.
  - Appointed as Public Grievances Officer of Vidya Vikas Academy, Margao-Goa
  - Addressed Several Workshops, Seminars, etc.
1. Member, Standing Committee for Drafting and Vetting of Statutes, Ordinances, Amendments and Regulations of the University.
  2. Member, Committee to review Format of Goa University Convocation Degree Certificate
  3. Appointed Coordinator of the LL.M. Programme
  4. Appointed as Programme In-charge IGNOU Law programme Centre
  5. Appointed as member of selection committee at recruitment of the College
  6. Subject expert at Shree Damodar College of Commerce & Economics, Margao and Carmel College for Women, Nuvem, June 2013.
  7. Member, Board of Studies (BoS) in Law of Goa University

### **Paper presentation**

1. Healthcare laws and their impact on clinical practices at GIMACON 2013, hosted by the Indian Medical Association, in panel discussion on Healthcare Laws and their impact on clinical practices on 29/09/2013.
2. Resource person at Sessions on Redressal Fora to handle Consumer Grievances on 27/11/2013 at SCERT, Porvorim.
3. Resource person on ‘Sexual Harassment of Women at Workplace’ at R.M.S. Higher

Secondary School on 10/01/2014

4. Rosary College of Commerce and Arts, Navelim-Goa as Resource Person and conducting the Technical Session- I at National Human Rights Seminar on Rights of Women on 08/03/2014.
5. Presentation on 'Career advancement in Law' at S. P. Chowgule College, Margao-Goa, on 26th April 2014.
6. Resource person on the topic 'Hospital Wastes Control and Management', at UGC-Academic Staff College, University of Calicut for 7th Refresher Course in Environmental Studies (ID) on 12/06/2013.
7. Resource person for UGC-Academic Staff College, University of Calicut, with regard to engaging of classes on 10/10/2013 for the participants of the 10th Refresher course in Human Rights.
8. Resource person at UGC-Academic Staff College, University of Calicut being on the topic 'Overview of Intellectual property Rights' on 01/03/2014 for the participants of the 83rd Orientation Programme.

#### **Prof. Goretti Simoes Morais**

- Have Registered for Ph.D. from the Goa University
- Have observed many of the Legal Aid and NSS Activities of the College
- Is on the Committee of Sexual Harassment of Women of V.V.M.

#### **Prof. Sonali Naik**

- Cleared NET Examination for Lectureship conducted By UGC in June 2013

#### **Prof. Shruti Nadkarni**

- Have Registered for Ph.D. with Goa University
- Was invited as resource person to deliver lecture on Rights of Children under Indian Constitution by Government College of Arts and Science Quepem, as a part of Legal Awareness programme conducted by Savordem-Quepem Legal Aid cell of G.R. Kare College of Law

#### Participation in activities for academic year 2013-14

- Participated in one day workshop on “the role of women’s cell in colleges and workplaces” organized by the women’s cell of Carmel college of Arts, Science & commerce for women in collaboration with Goa women’s Forum held on 8th March 2014
- Attended a seminar on the topic Cyber Crimes-Precautions and Preventions 2014 by Mr. Rakshit Tondon organized by the Chamber of Commerce in association with the Vidya Vikas Mandal at the Ravindra Bhavan, on 30th April 2014

#### Resource person for academic year 2013-14

- Delivered a lecture on ‘Sexual Harassment and values for youth’ organized by women’s cell of Damodar college of commerce & Economics on 10th March 2014.

#### **Prof. Rozena Correia**

- Successfully clear NET & SET in 2013
- Was Called as resource person to give talk (Audio-Visual) on topic “Crimes against Women” in Rosary College, Navelim
- Was called as a Resource person to speak on “Child abuse & Child Rights” in St. Xavier School.
- Attended Luis De Menezes Braganza Lecture Series at Panjim.
- Attended D.D. Kosambi Festival of Ideas

Activities and Enthusiastically organized all NSS Activities

#### **Prof. Prasanna Timble**

1. Presented a paper titled “*On Political Representation of Women: The Women’s Reservation Bill*” at a National Seminar organized by Departments of Political Science and Economics, Carmel College of Arts, Science and Commerce for Women, Nuvem on 28<sup>th</sup> and 29<sup>th</sup> March 2014.

2. Resource person at a workshop organized by NITTTR, Goa from 4/03/2014 to 6/03/2014 consisting of teachers of technical institutions/colleges in Goa on Intellectual property rights.
3. Resource Person at a workshop organized by NITTTR, Goa on 27/11/2013 consisting of teachers of Technical Institutions/ Colleges in Goa on Labour Laws and Women.
4. *"The Commerce of Healing"* published in Panorama, Magazine section of Navhind Times dated 14/04/2013.
5. *"Non-legal Debate on Reservations"* published on Panorama, Magazine section of Navhind Times dated 15/12/2013.
6. *"Compatibility of Human Rights and Intellectual Property Rights: An Indian Generics Perspective"* published in Legal News and Views, a publication of Social Action Trust, New Delhi dated March 2014.

#### **S.N. INAVALLI (Research & Consultancy )**

- 1) Presented paper on "Rights of Women" on 8<sup>th</sup> March 2014 at the Rosary College of Commerce and Arts , Navelim.

#### **LITERARY AND CULTURAL SOCIETY REPORT 2013-14**

- College Participated in CALAMUS 2014 organised by St. Xavier College, Mapusa and won the following prizes
  - 1st Prize in " Make a page" and "Patch Work" Competition.
  - 2nd Place in "Battle of IQ" and "Treasure Hunt" Competition.
- Student Participated and won 2nd Place at Quiz Competition organized by the office of Chief Electoral Officer, Panjim to commemorate International Voters Day.
- Students participated in Biz Buzz Competition organized by Damodar College of Commerce and Economics and won the following prizes.
  - 1st Place in Debate Competition.
  - 1st Place in Quiz Competition
  - 2nd Place in Mock Trade
  - 4th Place in Treasure Hunt
  - The Title of Mr. Re-Creatio

- Students Participated and won 1st Place in face painting Competition and 3rd Place in Group Dance Competition at “Urba”, organized by group Kalamanch from Ponda, Overall they secured 2nd Position Overall in the said Competition
- Students also won the 2nd Place at the Street Play Competition organized by Govt. College, Quepem .
- Students Participated in Mock Parliament Competition held in Dec. 2013. We place on record the training given to our students by Adv. Radharao Gracias
- Students Participated in workshop on effective Leadership orgaiized by Sri Sri Institute of Management Studies, Borda, Margao-Goa
- Our Students also participated in Elocution Competition Organized by Lions Club of Vasco

Our Students are also regular contributors to the literary Board on Art 19(1)(a) Placed in the College.

### NSS ACTIVITIES 2013-14

Sr.No	Date	Activities
01.	27/07/2013	Orientation & Projection of Activities to the N.S.S. volunteers by the Programme Officer & NSS In-charge.
02.	03/08/2013	Inaugural of the NSS Unit
03.	10/08/2013	Visit to Nithya Seva Niketan, Rivona (Shelter Home for HIV+ Children)
04.	14/08/2013	Vanamahotsav Celebrations (Planting trees, Distribution of Seeds, etc.)
05.	15/08/2013	Independence Day Celebration, Flag Hoisting
06.	24/08/2013	Visit to Provedoria Old Age, Margao-Goa
07.	24/08/2013	Visit to Old Age Home, Chandor-Goa
08.	25/08/2013	Visit to St. Valentina's Orphanage, Colva-Goa
09.	(4th Week of July and 1st week of August)	Campus Cleaning & Development (Weeding, Clearing Bushes and Beautification of Garden).
10.	29/08/2013	Making & Distribution of paper bags (use of bio-degradable substance campaign).
11.	2nd & 3rd Week of August 2013	College Cleaning
12.	1st & 2nd Week September 2013	Library Work ( Arranging and Putting Books in order)
13.	3rd Week of September 2013	Poster Making on the theme "Tomorrow's earth is today's Responsibility"

## **LEGAL AID ACTIVITIES 2013-14**

- Legal Aid Society of our College Consists of 12 Legal Aid Clinics.
- Conducted 25 Legal Awareness Programmes in various Schools, Colleges, Higher-Secondaries and Panchayats situated in South Goa on Right to Information Act, Consumer Protection, Women Empowerment and Rights, Child Rights and awareness programmes about governmental schemes.
- Conducted Senior Citizen Card Making Drives in Assolna, Cuncolim, Quepem, Savordem, Cortalim, Vasco, Benaulim and Colva and made 350 Senior Citizen Cards. Conducted Street Plays in Benaulim and Colva to propagate the Right to Vote.

## **STUDENTS' ACHIEVEMENTS**

- 1) Mr. Kaushik B. Dessai, Secured Second Place in the Inter-Collegiate Quiz Competition , held at Fr. Agnel College of Arts and Commerce on 24<sup>th</sup> August 2013.
- 2) Mr. Kaushik B. Dessai participated Inter-Collegiate Quiz Competition held at Institute Menezes Braganza, Panaji on 27<sup>th</sup> August 2013 and secured 4<sup>th</sup> Place.
- 3) Mr. Kaushik B. Dessai, Participated in the All Goa Inter-Collegiate Quiz Competition organized by Department of Tourism, Government of Goa on 27/09/2013 and secured Second Place.
- 4) Mr. Kaushik B. Dessai Participated in the 4<sup>th</sup> National Voters' Day Quiz Competition on 25<sup>th</sup> January 2014 and awarded Joint Second Position.
- 5) Mr. Kaushik B. Dessai participated in the State Level Elocution Inter-Collegiate Competition held at St. Xaviers College of Arts, Science and Commerce, Ma pusa-Go a and secured Second Place.
- 6) Mr. Kaushik B. Dessai secured First Place in an Inter-Collegiate Quiz Competition at Management Media and Cultural Fest organized by Damodar College of Commerce and Economics.
- 7) Mr. Damodar Keny secured First Place in an Inter-Collegiate Debate Competition at Management Media and Cultural Fest organized by Damodar College of Commerce and Economics.
- 8) Mr. Damodar Keny Secured First Place in an Elocution Competition organized by Department of Political Science, Goa University on 14<sup>th</sup> March 2015.

### **LIBRARY AND LIBRARY ACTIITIES**

- 1) Library Orientation Proramme for the students
- 2) Conducted Book Exhibition
- 3) Best Library User was given to Ms. Gautami Raikar
- 4) Legal Latin Words Competition organised by Library Committee

### **SPORTS ACTIVITIES / ACHIEVEMENTS**

The academic year 2013-14 our college has participated in following, inter collegiate sports events organised by Goa University

- 1) Badminton Men & women
- 2) Table tennis
- 3) Chess
- 4) Judo
- 5) Weight lifting /Power lifting /Best Physique
- 6) Athletics
- 7) Volleyball
- 8) Football and
- 9) Cricket

In women's badminton college reached to quarter finals and Boys lost in pre quarters among 34 teams.

Improving the performance compared to last year, our TT and chess team improved their ranking.

In Women's Judo, our student Ziffira Carvalho won the silver medal against Lusofonia candidate in nail bite final.

In inter collegiate weight lifting & Power lifting our college has always won a place and this year my weight lifters and body builders did not let me down.



Mahendra Naik won Silver medal in Power lifting and Pavan kumar won the Gold Medal in Bodybuilding.

This year also college has organised inter class football & cricket tournaments.

HMN Gaunekar, the award carry cash prize & rolling trophy this year the Trophy for the best sports man of the academic year 2013-14 is Pavan Kumar of F.Y. LL.B. Degree.