



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | |
|---|---|
| 1. Name of the Institution | VIDYA VIKAS MANDAL'S GOVIND RAMNATH KARE COLLEGE OF LAW |
| Name of the head of the Institution | VVM's Govind Ramnath Kare College of Law |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 08322715510 |
| Mobile no. | 9422450890 |
| Registered Email | principal.grkcl@vvm.edu.in |
| Alternate Email | sabadasilva@gmail.com |
| Address | Tansor-Comba, G.R. Kare Road, Margao-Goa 403601 |
| City/Town | Margao |
| State/UT | Goa |

| Pincode | 403601 | | | | | | | | | | | | | | | | | | |
|--|---|------|----------------------|---------------------------------------|-------------|-------|-------|------|----------------------|----------|--|-------------|-----------|---|---|------|------|-------------|-------------|
| 2. Institutional Status | | | | | | | | | | | | | | | | | | | |
| Affiliated / Constituent | Affiliated | | | | | | | | | | | | | | | | | | |
| Type of Institution | Co-education | | | | | | | | | | | | | | | | | | |
| Location | Urban | | | | | | | | | | | | | | | | | | |
| Financial Status | state | | | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | S.N. Inavalli | | | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | 08322715510 | | | | | | | | | | | | | | | | | | |
| Mobile no. | 9421744493 | | | | | | | | | | | | | | | | | | |
| Registered Email | sreeharsha.inavalli@vvm.edu.in | | | | | | | | | | | | | | | | | | |
| Alternate Email | sinavally@gmail.com | | | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | http://www.grkarelaw.edu.in/aqars/ | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | Yes | | | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.grkarelaw.edu.in/web/wp-content/uploads/2020/03/Acad-Calendar-2018-19.pdf | | | | | | | | | | | | | | | | | | |
| 5. Accrediation Details | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.63</td> <td>2013</td> <td>05-Jan-2013</td> <td>04-Jan-2018</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accrediation | Validity | | Period From | Period To | 1 | B | 2.63 | 2013 | 05-Jan-2013 | 04-Jan-2018 |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | |
| 1 | B | 2.63 | 2013 | 05-Jan-2013 | 04-Jan-2018 | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | 05-Feb-2013 | | | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | | | | | | | | | | | | | | | |
| Item /Title of the quality initiative by IQAC | Date & Duration | | | Number of participants/ beneficiaries | | | | | | | | | | | | | | | |

| | | |
|---|------------------|-----|
| National Seminar on Human Rights of Children : Legal and Social Perspective | 15-Dec-2018 1 | 104 |
| Jus Dicere an International Conference in Collaboration with G.R. Kare College of Law | 25-Nov-2019 1 | 15 |
| Quiz Competition organised in association with National Commission for Women | 22-Dec-2018 1 | 66 |
| Juris Open | 08-Feb-2018 3 | 138 |
| No Files Uploaded !!! | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|------------------------------------|--|-----------------------------|--------|
| LAW | Red Ribbon Club | National AIDS Control Organization | 2018 365 | 4000 |
| LAW | Government Grant for Sports Ground | Directorate of Sports and Youth Affairs, Government of Goa | 2018 365 | 977646 |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

| | |
|----------------------------|-------|
| If yes, mention the amount | 45000 |
| Year | 2018 |

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organised National Seminar 'Human Rights of Children : Legal and Social Perspective by Human Rights Club

Quiz Competition organised in association with National Commission for Women

Successfully completion of Juris Open 2019 and Festival of Ideas

MOU with the following institutions: 1) Modern Law College, Pune in March 2019 2) Minho University, Portugal in November 2018 3) Lusophone Countries Law Research Network (At Fortaleza, Brazil in May 2019)

Jus Dicere's 2nd International Conference in Collaboration with G.R. Kare College of Law on the topics 'Rethinking on Criminal Justice Administration

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|--|
| Institution Academic Calendar | As per the Academic Planer the Activities and Teaching has been completed |
| To sign MOUs with other Institutions | MOU with the following institutions: 1) Modern Law College, Pune in March 2019 2) Minho University, Portugal in November 2018 3) Lusophone Countries Law Research Network (At Fortaleza, Brazil in May 2019) |
| To Organised Conference at National/International Level | Jus Dicere's 2nd International Conference in Collaboration with G.R. Kare College of Law on the topics 'Rethinking on Criminal Justice Administration' 25/11/2018. |
| To organise National Festival with inclusion of Legal Luminaries | Organized Juris Open and Festival of Ideas in February 2019 |
| To conduct GRK Master Class and GRK Talks by inviting Important Personalities to the College | Organised various talks under GRK Master Class and GRK Talks in the current academic year |
| To Organise Seminar at National Level | National Seminar 'Human Rights of Children : Legal and Social Perspective by Human Rights Club and Child Rights |

Cell on 15/12/2018.

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| | |
|--|--|
| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2020 |
| Date of Submission | 01-Mar-2019 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | <p>The Institution has a Campus Management Software called Fedena which has the features related to Leave Management of Employees, TimeTable of Lectures Scheduled on a daily basis, Attendance of Students at Lectures (including facility to project percentages), Messaging service to the students with regard to different notifications, assignment of students, etc. With regard to Payment made by students in respect of Fees and other requirements involving payments, they are required to access a portal for electronic payments directly to the bank with which the Institution has tied up and provided the necessary platform called eduqfix.com . with the use of this system, the students have been facilitated to make payments without having to queue at the office counters and the same can be even made from their personal devices. The Accounting of the Institutional administrative section is carried out with the use of Tally software, the use for which the respective nonteaching staff have been adequately trained and through which the balance Sheet of the Institution including budget and audit are greatly facilitated. All employees including contractual staff of the institution are using biometric entry and exit facility for which the biometric</p> |

impression have been recorded at the stage of employment and thereby the Institution gets a ready projection of the attendance of the staff of the institution. Library also using NewgenLib - Library Management software wherein all the bibliographic information is entered and made available to the students through OPAC - Online Public Access Catalogue. Students have access to the OPAC through LAN to access the resources available in the library. Library has active modules of OPAC, Administrative Module, Serial Control, Acquisition Module, Technical Module. It has messaging services as and when the book is issued or returned back to library.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For well planned curriculum delivery and documentation institution has the following means and methods: College prepares academic calendar to have scheduled academic plan as per the requirements of the curriculum needs. Various committees are formed to whom various tasks are assigned to execute as per the schedule. Lesson Plans are prepared by the teachers which covers the scheduled delivery of lectures which includes teaching methodology, content summary of the lectures, Objectives etc as per the syllabus. For each class one teacher is assigned as Mentor to guide the students in their academic pursuit and help to build confidence to overcome their personal difficulty. Time to Time meetings are conducted of the Staff wherein various curriculum related issues are raised; likewise Moot Court competitions, ADR related issues are discussed and planned accordingly and executed. Various teaching methods applied for effective delivery of lectures such as chalk and blackboard traditional method, ICT- Enable teaching method, distribution of class notes, group discussion, debates, project work, dissertations, moot court competition, ADR, student seminar, negotiation skills, internship etc. Students are encouraged to be the members of the various clubs/cells of the college to strengthen the practicality of the subject. Also encourage students to participate in NSS activities to make more socially responsible citizens.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|---|-----------------------|----------|--|---|
| Certificate programme in Comparative studies on Human Rights and Commercial | Certificate programme in Comparative studies on Human Rights and Commercial | 14/01/2019 | 180 | Human Rights Sector | Better Understanding of Human Rights in International Perspective |

| | | | | | |
|--|--|------------|-----|---|--|
| laws in India and Europe | laws in India and Europe | 03/02/2019 | 180 | Portuguese Law and Documentation in Goa | To understand Portuguese Law and Translation of documents in Portuguese Language |
| Certificate programme in Portuguese language with legal inputs | Certificate programme in Portuguese language with legal inputs | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------|--------------------------|-----------------------|
| LLM | NIL | 01/01/2018 |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA LLB | NIL | 01/12/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 82 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|--|----------------------|-----------------------------|
| Certificate in Anti Human Trafficking | 02/07/2018 | 2 |
| Certificate in Interternational Humanitarian Law | 02/07/2018 | 1 |
| Certificate in co-operation, cooperative law | 02/07/2018 | 1 |
| Certificate in Human Rights | 02/07/2018 | 4 |
| Diploma in Para Legal Practice | 01/07/2018 | 2 |
| Certificate in Consumer Protection | 02/07/2018 | 2 |
| Post Graduate Certificate in Patent Practice | 02/07/2018 | 1 |
| Post Graduate Diploma in Intellectual Property | 02/07/2018 | 4 |

| | | |
|---|------------|---|
| Rights | | |
| Post Graduate Certificate in Cyber Law | 02/07/2018 | 2 |
| Post Graduate Diploma in Criminal Justice | 02/07/2018 | 3 |
| | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BA LLB | Law | 26 |
| LLB | Law | 47 |
| LLM | Law | 12 |
| | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | |
| Alumni | |
| Parents | |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| <p>Student feedback is obtained from all the classes on their last lecture day before the examination. Feedback covers the various aspects like effective delivery of the lectures, Administrative Staff, Library and overall system approach towards students. The student has to choose amongst the grades Poor, Good, Excellent. Students suggestions are also welcomed. The feedbacks are analysed and proper measures taken. Feedback is also collected from teachers wherein teachers views are taken about the overall administration. Their suggestions and comments are welcomed. In various meetings the teachers/students suggestions and comments are taken into consideration and used for the developments of the college. Suggestion box installed at the college is also taken into consideration to improve overall system of the college.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA LLB | Law | 60 | 98 | 60 |
| LLB | Law | 60 | 80 | 51 |
| LLM | Law | 40 | 24 | 24 |
| PhD or DPhil | Law | 8 | 4 | 4 |
| | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 329 | 36 | 12 | 1 | 6 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 21 | 21 | 4 | 11 | 1 | 4 |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution assesses the learning levels of students after the admission through effective mentoring system. A mentor appointed for every class interacts with each student to find out their strengths and weaknesses. He/she also identifies slow learners and advanced learners in class. The slow learners are assisted by the institution by addressing their academic needs. They are provided additional guidance to overcome their academic problems. The institution organises remedial classes for these students to explain the difficult concepts. They are provided with synopsis of the subjects to make their study easier. The teachers also conduct practice tests before the exams. The students who score low marks in the Internal Semester Assessment are allowed to improve their scores by conducting improvement tests. The slow learners with poor communication skills are encouraged to participate in communication skills workshops organised by the institution. The institution also provides opportunities to the slow learners to enhance their learning capacities in order to bring them at par with the advanced learners. These students are also counselled by in house counsellor to enable them to overcome any emotional or academic difficulties. While carrying out these special initiatives for slow learners the institution sees that they participate in all the activities and competitions of the college along with the advanced learners and that they do not feel inferior due to their academic weaknesses. The advanced learners are encouraged to participate in inter collegiate and intra collegiate competitions. They are also provided guidance to conduct research and write and present papers at various State level and National Level seminars. These students are encouraged to take up internship in law firms, companies and Courts. They are also encouraged to undertake cases before Consumer redressal forums

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 369 | 13 | 01:28 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 13 | 13 | 0 | 5 | 1 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers | Designation | Name of the award, |
|---------------|----------------------------|-------------|--------------------|
|---------------|----------------------------|-------------|--------------------|

| | | | |
|------|--|---------------------|---|
| | receiving awards from state level, national level, international level | | fellowship, received from Government or recognized bodies |
| 2019 | Goretti Simoes E Morais | Assistant Professor | Recognition by Governor of Goa for Constitution Day Celebration |
| 2019 | Shruti Mayur Nadkarni | Assistant Professor | Recognition by Governor of Goa for Constitution Day Celebration |
| 2019 | Ruby Luis | Assistant Professor | Recognition by Governor of Goa for Constitution Day Celebration |
| 2019 | Sonali Dhamsekar | Assistant Professor | Recognition by Governor of Goa for Constitution Day Celebration |
| 2019 | Merville Rodrigues | Assistant Professor | Recognition by Governor of Goa for Constitution Day Celebration |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| LLB | LL.B. | Term - II | 04/05/2019 | 26/06/2019 |
| LLB | LL.B. | Term - I | 27/10/2018 | 17/01/2019 |
| BA LLB | B.A.LL.B. | Term - II | 04/05/2019 | 01/07/2019 |
| BA LLB | B.A.LL.B. | Term - I | 27/10/2018 | 16/02/2019 |
| LLM | LL.M. | Term - II | 22/06/2019 | 27/09/2019 |
| LLM | LL.M. | Term - I | 12/01/2019 | 08/04/2019 |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College as it is affiliated to the Goa University follows the rules and guidelines laid by the Goa University. Institution conducts the Semester End Examination (SEE) for Semesters I to IV of B.A.LL.B. Programme on behalf of the Goa University, at par with the System of Examination conducted by the University itself. Likewise, the Institution also conducts Internal Semester Assessment (ISA) for these Semesters as also for the advanced semesters i.e Sem. V to X of the B.A.LL.B. Programme by the Goa University. The Practical Papers of both B.A.LL.B. and LL.B. Degree Programme are carried out internally and assessed by the faculty of the College in accordance with the norms laid down in the Legal Education Rules of the Bar Council of India. The ISA comprises the following components: i) An assignment allotted to each student

for which library research is carried out and subsequent presentation is made by the student in the class room. ii) An identified portion of the syllabus is communicated to the class for the conduct of written test. The performance of this test is shared with the students and additional tests are conducted for weaker students in order to give them opportunities to improve. All ISA marks are scrutinized by a Committee of Senior Faculty headed by the Principal. Total scores (ISA SEE) is communicated in the result sheet and students have the opportunity to apply for the revaluation in a subject(s). In addition, students may apply for personal verification of answer scripts, which is carried out in the presence of a faculty, teaching the subject

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is a detailed schedule prepared and adhered to by the Institution at the start of the academic year. Measures are taken to see that it is also implemented by the Institution on a routine basis. The commencement of the academic term/year is notified by the Goa University and the same is incorporated in the academic calendar. Allotment of subjects on the basis of workload for the academic year is done by the Principal with the Head of the Department before the commencement of the academic year. The full-time teachers are allotted the subjects beforehand to facilitate them in the teaching process. Subjects are also allotted to the contract basis teachers / lecture basis teachers subject to their appointment which is done by the Directorate of Higher Education (DHE). The time table is prepared by the Head of the Department before the start of the academic year and is uploaded on the user friendly software namely, the fedena after the completion of the process of recruitment of the teachers (contract basis and lecture basis) and finalization of the admission list. The teachers prepare the teaching plans in their respective course to ensure the completion of the course on time. Adherence to teaching plans is strictly complied with. The deadline for the submission of the same is also notified in the academic calendar which they have to comply.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.grkarelaw.edu.in/programmecourse-outcome/>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| B.A.LL.B. | BA LLB | Law | 26 | 26 | 100 |
| LL.B. | LLB | Law | 39 | 25 | 64.10 |
| LL.M. | LLM | Law | 12 | 10 | 83.33 |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.grkarelaw.edu.in/student-satisfaction-survey>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Minor Projects | 0 | NIL | 0 | 0 |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------------|
| Seminar on IPR at Fr. Agnel College Goa | Law | 16/10/2018 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NIL | NIL | NIL | 01/12/2019 | NIL |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL | NIL | NIL | NIL | NIL | 01/12/2019 |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NIL | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|----------|------------|-----------------------|--------------------------------|
| National | 0 | 0 | 0 |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| Law | 2 |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| NIL | NIL | NIL | 2018 | 0 | NIL | 0 |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| NIL | NIL | NIL | 2018 | 0 | 0 | NIL |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0 | 1 | 12 | 0 |
| Presented papers | 3 | 0 | 0 | 0 |
| Resource persons | 1 | 0 | 0 | 0 |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| National Seminar on Human Rights of Children: Legal and Social Perspectives | Directorate of Extra- Mural Studies and Extension Services, Goa University | 8 | 104 |
| Awarness programme on Austism spectrum Disorder (ASD) | Sangath-Goa | 3 | 24 |
| Training Workshop on Biodiversity and Law | Goa State Bio-diversity Board and Raia Bio-diversity Managemment Committee | 12 | 2 |
| International conference on Rethinking on criminal Justice Administration | Jus Dicere | 3 | 12 |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|-------------------------------------|---|-------------------|------------------------------|
| Constitution Week Celebrations 2019 | Appreciation Certificate by the Honourable Governor of Goa to the Lecturers | Government of Goa | 134 |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|----------------------------|--|--|
| Second Annual summit Charcha | Jus Dicere | National onference | 3 | 12 |
| International conference on Rethinking on criminal Justice Administration | Jus Dicere | Conference | 3 | 12 |
| Training Workshop on Biodiversity Law and Rules | Goa State Bio-diversity Board and Raia Bio-diversity management committee | Bio diversity Cell | 12 | 2 |
| Awarness progrogramme on Austism spectrum Disorder (ASD) | Sangath-Goa | World Autism Awarness Day | 3 | 24 |
| Celebration of International Day For Person with Disability | Sangath-Goa | Rights of Disabled persons | 3 | 43 |
| National Seminar on Human Rights of Children: Legal and Social Perspectives | Director of Extra Mural studies and Extension studies, Goa University | Rights of children | 2 | 51 |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|-----------------------------------|-------------|-----------------------------|----------|
| Resource Persons for Human Rights | 5 | College Funds | 12 |

| | | | |
|--------|--|--|--|
| Course | | | |
|--------|--|--|--|

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-----------------------|----------------------|---|---------------|-------------|-------------|
| Police station visit | Police station visit | Department of Home Affairs | 07/09/2018 | 07/09/2018 | 21 |
| Environmental Studies | Field Trip | Department of environment and forest | 08/11/2018 | 08/11/2018 | 56 |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|---|---|
| THE SCHOOL OF LAW, MINHO UNIVERSITY | 11/11/2018 | INTERNATIONAL DIALOGUE ON ADMINISTRATIVE LAW IN INDIA AND PORTUGAL : CONTEMPORARY ISSUES AND CONCERN (2ND MAY 2019) | 56 |
| SANGATH, GOA | 01/12/2018 | SEMINAR ON DISABILITY RIGHTS | 43 |
| PESs MODERN LAW COLLEGE, PUNE MAHARASHTRA | 01/03/2019 | Conduct of various programmes | 2 |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 550000 | 1733755 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--|-------------------------|
| Classrooms with Wi-Fi OR LAN | Existing |
| Number of important equipments purchased (Greater than 1-0 lakh) | Existing |

| | |
|---|----------|
| during the current year | |
| Others | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing |
| Seminar halls with ICT facilities | Existing |
| Classrooms with LCD facilities | Existing |
| Campus Area | Existing |
| | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| NewGenLib | Fully | 3.1.1 | 2006 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|--------|-------|---------|
| | | | | | | |
| Text Books | 15304 | 3810870 | 959 | 325628 | 16263 | 4136498 |
| Reference Books | 1316 | 758828 | 39 | 44832 | 1355 | 803660 |
| e-Books | 900 | 0 | 0 | 0 | 900 | 0 |
| Journals | 34 | 0 | 0 | 0 | 34 | 0 |
| e-Journals | 1 | 0 | 0 | 0 | 1 | 0 |
| Digital Database | 1 | 0 | 0 | 0 | 1 | 0 |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NIL | NIL | NIL | 01/12/2019 |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 39 | 0 | 0 | 33 | 0 | 3 | 3 | 0 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 39 | 0 | 0 | 33 | 0 | 3 | 3 | 0 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL | NIL |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 794387 | 1211082 | 932699 | 2350078 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College ensures optimal utilization of its financial and infrastructural resources for maintenance and upkeep of its infrastructure. Through various policies, committees and consultations, which are updated regularly. Guards are posted for the security of the campus on rotational basis. College is equipped with the Fire Extinguishers and other security measures. College has Annual maintenance contract [AMC] with Electricians, Plumbers etc. to maintain the infrastructures. College Building is covered under Insurance Policy. MTS has given the tasks to look after the issues regarding maintenance of the infrastructure on rotational basis. Library is maintained using NewGenLib Library Management software which is opensource. Its AMC is paid annually to maintain its database. To Locate the bibliographic information OPAC is used. College is under CCTV surveillance. Before leaving the college, student has to give no due certificate to ensure return of the books. Recommendation of books from the library committee duly approved is being purchased. Suggestion box is installed to improve the services of the library. Sports activities and its maintenance is looked after College Director of Physical Education and Sports. Notifications regarding upcoming competitions are displayed on display board and notice boards and motivated students to participate in it. College has won the Medals in the Weight Lifting Championship. To have e-content and internet access college have wifi facility and computer section in the Library. College have contract with Simple Computers for hardware and software issues. Classroom - College have building Committee at Management level for the addition or removal of the infrastructure. With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

<http://www.grkarelaw.edu.in/infrastructure/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|------------------------------------|---------------------------------|--------------------|------------------|
| Financial Support from institution | Meritorious Student Scholarship | 10 | 24500 |

| | | | |
|---|---|----|--------|
| Financial Support from Other Sources | | | |
| a) National | Post Matric Scholarship ST/OBC Gagan Bharari Shiksha Yojana, Minority Scholarship | 38 | 798217 |
| b) International | 0 | 0 | 0 |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|---------------------------------------|
| Personal Counselling on Suicide a cry for help | 21/12/2019 | 112 | Nisha Costa, Counselor of the College |
| Yoga and Meditation | 03/11/2018 | 117 | Vishleesha Canconkar |
| Remedial Coaching Classes | 25/08/2018 | 78 | Faculty members |
| Softskill Development- Mock parliament training | 15/12/2018 | 30 | Adv Krishnakant Hegde |
| Language Lab- Certificate Course in Portuguese Lang with legal inputs | 04/01/2018 | 18 | Centre for Lusophone Society |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|------------------------------|--|--|--|---------------------------|
| 2019 | Entrepreneurship for Lawyers | 0 | 62 | 0 | 4 |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Mindcrest, Pune | 18 | 2 | | 0 | 0 |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2018 | 24 | LL.B. | Law | G.R. KARE COLLEGE OF LAW | LL.M. |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|----------------|---|
| Civil Services | 4 |
| Any Other | 2 |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|-------------------|------------------------|
| Photography Competition | Institution Level | 25 |
| Street play competition | Institution Level | 70 |
| Moot Court competition | Institution Level | 16 |
| Quiz competition | Institution Level | 66 |
| National seminar on Human rights of children legal and social perspective | Institution Level | 104 |
| Poster Competition on stop single use plastic also on open defecation an eye sore | Institution Level | 18 |
| Poetry writing competition on being a woman | Institution Level | 10 |
| Poster Competition on the topic I am born to live | Institution Level | 19 |
| Essay writing competition on Violence against women laws and reality | Institution Level | 38 |
| National Law festival Juris Open 2019 | National Level | 138 |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institution encourages active participation of students on various academic bodies. Student Council is formed at the beginning of the academic Year. Students contest the election for CR and GS and accordingly each individual class get their CR and GS is elected amongst the CRs. Those students liaison with student and staff syllabus, subjects, and other related issues and give their views to improve the existing system. Also, different activities like students' seminar, project work, NSS Unit are carried out by them. Students also become the member of various clubs of the college such as ADR Society, Moot Court Society, Environmental Law Club, Constitution Law Club, Red Ribbon Club, NSS Unit., Literary Society, Sports Committee. Student is also the Part of our IQAC Members.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

In its quest to maintain cordial relationship and to develop professional rapport with its brand ambassadors, G.R. Kare college of law is privileged to have an active alumni association which routinely meets to familiarize itself with various developments in terms of legal and paralegal fields pertaining to different positions held by the alumni. The alumni association of G.R. Kare college of law though was registered in March 2018, nevertheless it has been meeting and aiding the college even prior to its registration. These contributions include academic, non-academic and financial. The second edition of Juris Open was held in the month of February 2019. This time the competitions were upgraded, Moot court competition was replaced by Negotiation Competition. The festival of ideas was a new addition to the "Juris Open 2019", which was an integral part of the event it was funded by the alumni association of the college. Many of the alumni of the college are a part of the teaching faculty of the college. Adv. Pritam Morais, Adv. Amira Razak, Adv. Rajeev Gomes, Adv. Amey Prabhudesai, Adv. Adish Haldankar have been gracious to be key note speakers for various programs. G.R. Kare college of law in association with State Legal Service Authority has conducted various competitions and student seminars. The said Authority was headed by Mr. Bosco Roberts who is also an alumnus of this prestigious institute. The Governing Council of the college also comprises of some prominent alumni including Adv. Gurudath Mallya, Adv. Prasad Naik, Adv. Amira Razak and Adv. Pritam Morais. Overall the alumni the G.R. Kare college of law have been more than active in their financial and non financial contributions to their alma mater.

5.4.2 – No. of enrolled Alumni:

2184

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Hierarchy of the Management: The Institution practices the participative Management by involving its stake holders to give opportunity in decision making process. Principal is the Head of the Institution, followed by Head of the Department (HoD), Administrative Level Head Clerk and Accountant look into the alma matters of the day to day basis. Various Committees are appointed of which Faculty are in-charge. Various clubs/cells are formed in which faculty is the chairperson and students involvement is taken into consideration. Governing Council is formed by the combinations of academicians, Lawyers, alumnus, faculty, students. Etc. who is the regulating body to approve the decisions and which is conducted on every Month on Second Saturday. Besides BOM of the Vidya Vikas Mandal which is the parent body of the institution is formed by its founding members and eminent persons which makes the policies and decisions for all the other sister institutions in the campus. Participation of various stake holders in decision making Students and staff suggestions/grievances are entertained for that suggestion box is installed at the College wherein students' suggestions are considered for the good. In IQAC students are the part of the committee. Student Council is formed also give suggestions to the Principal on various developmental aspects of the college. Student Seminar are organised and executed by the student community itself. All the College events students are given responsibility to carry assigned tasks.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|---|
| Curriculum Development | College is affiliated to the Goa University and follows the syllabus designed by BOS of Goa University wherein Our two Members are the Part of the Board of studies where they got involved to make changes in the syllabus after few years gap. College teachers also suggest the changes to improve the curriculum which is conveyed to the Board of the Studies of Goa University. Classes of Subjects like Evidence, CRPC are engaged by Legal Practitioners. Curriculum has added the Court Visit, Internship, Jail Visit, Professional Ethics, Component and Moot Court to give practical exposure to the students. |

| | |
|---|--|
| <p>Admission of Students</p> | <p>Entrance examination is conducted for the LL.B. Degree and B.A.LL.B. students to get admission in 1st Year of the respective course. Online admission form has to be filled and accordingly database is created of the students for further use. The Average of Entrance Tests Marks and Percentage obtained in the final year is the basis of merit list to get admission in the Law Programme. While admitting the students all the Rules and Regulations laid down by the Goa University and Goa Government is followed.</p> |
| <p>Industry Interaction / Collaboration</p> | <p>College provides the platform for the students for their internship to different lawyers. Placements like Mindcrest one of the leading LPO is invited to recruit our students for the company.</p> |
| <p>Human Resource Management</p> | <p>Institution has the well qualified faculty and blend of Professional Legal Practitioners, Academicians. Medical Insurance and PF were made compulsory as a welfare practice among employee. The Institution follows all the norms laid down by the Goa University about Human Resources recruitment.</p> |
| <p>Library, ICT and Physical Infrastructure / Instrumentation</p> | <p>Library has provision of CDJLawJournal Online Legal Database to have latest case laws, Acts, Bill and other important Notifications. College also subscribes N-List to have e-books and e-journals. College have wifi facility to access e-resources. We have all the classroom ICT enabled with wifi facility. CCTV cameras are installed for better surveillance mechanism. Fedena Online Campus Management software is used to automate Admission, Attendance, Reports, Notifications etc.</p> |
| <p>Research and Development</p> | <p>College Publishes its Kare Law Journal an in-house journal. Encourages teachers and students to publish their papers in International/National/State Level Seminars. Also encourages to publish in Peer Reviews Journals. In LL.M. Research Projects are carried out by the students compulsorily which is the part of curriculum. Final Year LL.B. Degree and B.A.LL.B. Students also carry out Project Work as a part of curriculum.</p> |
| <p>Examination and Evaluation</p> | <p>In B.A.LL.B. Sem I to Sem IV, term end examinations are conducted and evaluated by college level itself and</p> |

| | |
|-----------------------|---|
| | remaining conducted by the Goa University. Different evaluation and assessment includes through Assignments, Project Work , Class Tests, Presentations etc. |
| Teaching and Learning | The Institution tries to follow the perfect blend of classroom teaching and ICT enabled teaching. Besides wifi facilities available for students to access Internet at campus. Besides subscription of online database is additional aid to the students. Also students have access to e-books, e-journals through N-List. Students also learn by practical exposure to Court Room, Compulsory Internships, Project Work, Compulsory Moot Court, Drafting Skills etc. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|---|
| Planning and Development | Lecturer, Lecture and Room No. in which the staff is teaching is done through Fedena Software. Whatsapp Group is formed for the faculty to indicate the updated information about lecture delivery. |
| Administration | The Office is using Fedena Software for its administrative purpose. Biometric Machine is installed to monitor proper entry exit of employees of the College. |
| Finance and Accounts | The Office Uses Tally 9 Software for its account purpose. Besides Fedena software is used to pay the fees of the students. |
| Student Admission and Support | Students application and admission process is done using Fedena - Campus Management System. Also notifications about exams are sent on mobiles and e-mails through fedena software. |
| Examination | Fedena database is used to create I-cards and hall tickets for the students. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
| 2018 | Sonia Shirodkar | Orientation for Mock Parliament | Secretariat, Porvorim | 386 |
| 2018 | Dr. Saba Da | Paper | University of | 0 |

| | | | | |
|------|--|--|------------------------------|------|
| | Silva | presentation on the topic the Indian Legal System and the contribution of Mahatma Ghandi ideas to it and on Uniform Civil Code the Goan Experience | Minho, Braga, Portugal | |
| 2018 | Siddhi Parodkar, Ashwini Colaco, Ruby Luis, Merville Rodrigues | National Seminar on Consumer Protection in India | V.M.Salgaocar College of Law | 732 |
| 2018 | Sonia Shirodkar, Sonali Dhamsekhar Samantha Noronha, A.R. Salve, Manoj Hede | 150th Birth Anniversary of Mahatma Ghandi | Goa University | 386 |
| 2018 | S. N. Inavalli, Goretti Simoes, Sonali Naik, Sidhi Parodkar, Rozena Correia | Talk by Suhail Seth, Goa Management Association, Annual Day function | Cidade de Goa | 1930 |
| 2018 | Dr. Saba Da Silva, Anand Salve, Shruti Nadkarni, Ashwini Colaco | International Seminar on Entrepreneurship | Goa University | 232 |
| 2018 | Sonia Shirodkar, Samantha Noronha, Sidhi Parodkar, Prasan na Kumar, Sonali Dhamsekar | Entrepreneurship Education | Sanskriti Bhavan, Panaji | 366 |
| 2018 | Samantha Noronha | Goa IT Day | INOX, Panjim | 386 |
| 2018 | Adv. Cleofato Coutinho | Refresher program on Mediation | High Court of Bombay at Goa | 0 |
| 2018 | Dr. Saba Da Silva | Workshop | Hotel Lapaz | 444 |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2018 | Suicide Awareness and Prevention | Suicide Awareness and Prevention | 19/09/2018 | 19/09/2018 | 11 | 7 |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|---------------------------------|------------|------------|----------|
| Orientation programme on mock parliament | 1 | 14/12/2018 | 14/12/2018 | 1 |
| Orientation programme on "Quality sustenance and enhancement in teaching and learning education" | 1 | 11/01/2019 | 12/01/2019 | 2 |
| Orientation Programme at Goa University | 1 | 13/11/2018 | 12/12/2018 | 28 |
| Orientation programme on "Quality sustenance and enhancement in teaching and learning education" | 2 | 11/01/2019 | 12/01/2019 | 2 |
| Orientation programme on mock parliament | 1 | 14/12/2018 | 14/12/2018 | 1 |
| Conference on Promoting Entrepreneurship in Goa for Environmental and Cultural sustainability | 2 | 22/09/2019 | 22/09/2019 | 1 |
| Conference on Promoting Entrepreneurship in | 1 | 22/09/2018 | 22/09/2018 | 2 |

| | | | | |
|---|--|--|--|--|
| Goa for Environmental and Cultural sustainability | | | | |
|---|--|--|--|--|

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 8 | 5 | 16 | 1 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|--|--|
| Cooperative Societies, Childcare Leaves, Maternity Leaves, Festival Advances, LTC, Medical Reimbursements | Bonus, LTC, Children Allowances, Child care Leave, Maternity Leave, Cooperative Society Leave, Festival Advances | Scholarships, Book Bank Scheme, Fee Installments, Concessions, Insurance |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

It is a practice of the Institution to routinely conduct an internal audit of financial components by the Executive Secretary of the Management in liaison with the Accountant. For this purpose, Balance Sheets are prepared on Annual Basis and forwarded to the Chartered Accountant of the Institution who after scrutiny of all documents, vouchers, bills, etc. issues the certificates of correctness which is considered as the external audit of the financial dealings. The Institution also makes available the budgeted statement to the Board of Management and the same is placed before it and taken on record for the satisfaction of the General Body of the Management. In addition, the Directorate of Higher Education of the Government of Goa sends their audit team to the Institution routinely and reports prepared by the team are submitted to the Government. This exercise assists planning of the Institution for subsequent budgeting and expenditure for the subsequent financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|-----------------|
| Various agencies/individuals | 345700 | Juris Open 2019 |

6.4.3 – Total corpus fund generated

| |
|--------|
| 345700 |
|--------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | Yes | IQAC |

| | | | | |
|----------------|----|--|-----|------|
| Administrative | No | | Yes | IQAC |
|----------------|----|--|-----|------|

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Felicitation of teachers, contribution of fund for Juris Open 2019 and Festival of Ideas (Inter-Collegiate Law Festival)

6.5.3 – Development programmes for support staff (at least three)

1) Workshop on use of computers for administrative staff 2) Training for Staff on work etiquette and inter-personal relations 3) Skill Enhancement Training for Multi Tasking Staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Training on Use of Campus Management Software i.e. Fedena 2) Training on Goa University Management System (GUMS) 3) Workshop for Administrative Staff on use of Tally

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2018 | ADR Society Negotiation Demonstration | 10/07/2018 | 10/07/2018 | 10/07/2018 | 26 |
| 2018 | Juris Open 2019 | 08/02/2018 | 08/02/2018 | 10/02/2018 | 138 |
| 2018 | Quiz Competition organised in association with National Commission for Women | 22/12/2018 | 22/12/2018 | 22/12/2018 | 66 |
| 2018 | Jus Dicere an International Conference in Collaboration with G.R. Kare College of Law | 25/11/2018 | 25/11/2018 | 25/11/2018 | 15 |
| 2018 | National Seminar on Human Rights of Children : Legal and | 15/12/2018 | 15/12/2018 | 15/12/2018 | 104 |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|--|-------------|------------|------------------------|------|
| | | | Female | Male |
| Essay competition on women and reality | 07/09/2018 | 07/09/2018 | 10 | 2 |
| Poetry writing competition on "Being Women" | 10/09/2018 | 10/09/2018 | 7 | 3 |
| Written Quiz competition in association with National Commission for women | 22/12/2018 | 22/12/2018 | 41 | 25 |
| Women's Day Celebration and discussion on Child & Women trafficking in India & Goa | 08/03/2019 | 08/03/2019 | 52 | 25 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

• To promote pollution free zone in the campus the students as well as the college staff are urged to use the services of public transport or to opt for the car-pooling or scooter pooling and to prefer the pedestrian friendly road, if the distance from the house and college is short. Students of the college have also participated in the event 'Reels on Wheels' for promoting the use of cycle for less pollution in the environment. • The NSS Unit of the college does regular Campus cleaning and organizes beach cleaning drives. The aim is for 'plastic free campus'. • Paper-less office: most of the work of the college is with the help of computers. Official messages are conveyed through e-mail. Stress is put on not to take print unless necessary. The college has created a software which is Fedena for the purpose of maintain records related to students and staff of the college. Most of the documents and books are scanned for the same purpose. The complete campus is WI FI enabled making it much easier for paper less activities. • Measures are taken by the college to grow and maintain plants in the college premises. The NSS unit of the institution conducts various plantation drives for the same purpose. The surrounding area of the campus is lush green plants and trees. Care is been taken not to cut the plants or to destroy the green environment. Assignments on local and national level environment issues are a regular part of the course curriculum. Students are encouraged to take part in debates, discussions and seminars on environmental issues. On the 3rd of March 2018 the college organised paper

presentation by the students, a 'State Level Seminar of Sustainable development: concern and challenges'. The state level seminar witnessed the participation of 12 enthusiastic participants. Environment Protection Club conducts activities like talks, slide- shows for environmental awareness amongst the students. Institution celebrates various days like Environmental Day, N.S.S. Day and organises various activities. It also conducts plastic free day and other go green activities. Programmes conducted through essay competitions, poster competitions, debates etc. Vanamahotsav is celebrated by NSS wing and Environmental Law Club by planting trees. This is done every year. The college also organised environmental field trip at 'Kuskya Dhabdhabo' in Canacona. The students of the college conduct Environmental Awareness through legal aid clinics. NSS Rallies and waste management awareness programmes are also major activities done every year by the students of the college under the guidance of faculties

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|----------------------------|--------|-------------------------|
| Ramp/Rails | Yes | 2 |
| Scribes for examination | Yes | 1 |
| Any other similar facility | Yes | 1 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|--|-------------------------------------|--|
| 2018 | 0 | 1 | 11/08/2018 | 1 | Environment Study Trip | Awareness | 122 |
| 2018 | 0 | 1 | 23/08/2018 | 1 | Kerala Flood Contribution | National Social Service | 185 |
| 2018 | 0 | 1 | 08/09/2018 | 1 | Exhibition of posters on stop single use plastic | addressing the issue on environment | 49 |
| 2018 | 0 | 1 | 08/09/2018 | 1 | Awareness rally on road safety | address the issue on road safety | 90 |
| 2018 | 1 | 1 | 01/12/2018 | 1 | Goa Red Ribbon Feast | Social Awareness | 32 |
| 2019 | 7 | 1 | 19/01/2019 | 7 | Constitution Week | Awareness | 130 |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|--|---------------------|--|
| Goa University Statutory Code of Conduct (SC-5(x)) | 15/06/2018 | The Code applied to all teaches who are required to carry out legitimate academic and administrative decisions taken by the college pertaining to his/her sphere of responsibilities and duties. A teacher is not expected to remain absent from duties without prior sanction of leave. |
| Code of Conduct for students of the College | 15/06/2018 | All students are required to adhere to the dress code prescribed for them as per the Bar Council of India Guidelines and as such shall not wear indecent or immodest attire such as shorts, t-shirts or body hugging or revealing clothes inappropriate messages. Use of Mobile Phones is strictly prohibited in the class rooms and in the library and is liable to attract fines for disobeying for such rules. Possession and/or consumption of alcohol and/or drugs is strictly prohibited. Sexual Harassment and ragging is dealt with as per Statutory Enactment |
| Vidya Vikas Mandal Code of Conduct for Faculty and Staff | 15/06/2018 | The Code of Conduct has been developed for and by VVM for faculty and staff. It identifies a set of principles ,which describe the professional conduct, personal conduct and professional competence expected of a Faulty and staff by their colleagues and the community. It is based on the values set out in the accompanying Code of Ethics namely Integrity, |

Respect, Responsibility and draws on the VVM's , Standards of Professional Practice, and Codes of Conduct for faculty and staff

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| poster competition on stop single use of plastic to celebrate world environment day | 01/09/2018 | 01/09/2018 | 51 |
| exhibiting of posters on single use of plastic to beat plastic pollution | 08/09/2018 | 08/09/2018 | 51 |
| awareness drives on plastic pollution | 08/09/2018 | 08/09/2018 | 51 |
| 150th Anniversary of Mahatma Gandhi | 02/10/2018 | 02/10/2018 | 22 |
| observance of Surgical strike | 29/09/2018 | 29/09/2018 | 53 |
| human rights day celebration in association with Human rights, Goa Chapter | 10/12/2018 | 10/12/2018 | 63 |
| national seminar Human Rights of Chilfren : Legal and Social perspective | 15/12/2018 | 15/12/2018 | 104 |
| Awareness programme on Constitution of India | 23/01/2019 | 24/01/2019 | 134 |
| street plays for creating awareneess on Constitution of India | 19/01/2019 | 25/01/2019 | 70 |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To promote pollution free zone in the campus the students as well as the college staff are urged to use the services of public transport or to opt for the carpooling or scooter pooling and to prefer the pedestrian friendly road, if the distance from the house and college is short. Students of the college have also participated in the event 'Reels on Wheels' for promoting the use of cycle for less pollution in the environment.

The NSS unit of the institute also focuses on using of old newspapers for making paper bags. These paper bags made by the students at the college are

distributed periodically in the college canteen and various shops in market or in the city. The aim of this effort is to minimise the use of plastic and also create awareness in the society to decrease the use of plastic.

The premises of the institute and the surrounding area inside the campus is kept clean by cleaning it in regular intervals . Students are urged to put waste in a separate container and ensure it is not directly thrown into the sink. Additional waste bins have been added on campus. VVM provide the facility of incinerator in all toilets. The female students are urged to use incinerator for disposal of sanitary pad to avoid the pollution caused due to this non-biodegradable waste.

The institute also focus on reusing discarded printed paper. Most of the college communications is in the electronic form, i.e. through email, sms, Fedena (software installed by college) and Whatsapp. And hence such practices reduces the use of paper.

With respect to e-waste management, the college gives the materials for recycling. The e-waste materials which cannot be recycled are sold. The NSS Unit of the institute has conducted e-waste drives wherein students were asked to get the discarded electronic wastes (batteries, power banks, remote, mobiles, CDs, floppy, etc.) and it was given to the concerned electronic outlets.

The college provides for separate garbage bins for wet and dry waste so that both the kinds of wastes can be easily separated and the wet waste can be discarded separately. Proper steps are taken at every level from teaching to non teaching staff to students that this endeavour is fulfilled for proper disposal of waste and to keep the surroundings of the college clean.

Students are encouraged to take scanned copies of the documents to refer instead of photocopying or print. And in the functions organized by the college the guests are given the potted plants as mementos.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE : 1 TITLE : PROFESSIONALISM THROUGH PRACTICAL LEARNING OBJECTIVES OF THE PRACTICE ? To develop professional abilities among students. ? To refine students by polishing their talents, skills and proficiency and further blending them with practical knowledge. ? To enhance the level of knowledge of the students specially in procedural laws i.e Civil Procedure Code, Criminal Procedure Code, Law of Evidence and Alternate Dispute Resolution. ? To stimulate among students the sense of service towards society. ? To expose students to the factual position in the areas involved in procedural laws i.e police lock-ups, prisons, courts and tribunals ? To promote institutional neighborhood and networking ? To create professionalism with social commitment

THE CONTEXT • Practical learning consists prison visits, court visits, master-classes, community service through legal awareness and legal aid. • Permissions are a condition precedent for all activities. It is a strenuous process as it includes numerous authorities. For prison visits permission are required from the Home Department and Inspector General of Prisons. For Court visits permissions from the Principal Session Judge in the Sessions Court and Chief Judicial Magistrate in the lower Courts are required. • The institution is bound by the norms of Bar Council of India as well as Goa University there is no autonomy to decide on the Practical aspect of subjects within the syllabus.

• Programmes conducted under Community Service demand exposure of law to the society. It is challenging to accommodate problems of people from different sects of the society and cater to their needs within the allotted time. **THE PRACTICE** ? Practical learning was introduced with the intent of encouraging and motivating students towards societal evolution. ? The College has undertaken

numerous steps and has adopted prudent practices that make learning experience comprehensive and helps in building the character, confidence and perfection, which inculcates professionalism amongst the students. ? At the commencement of every academic year the Principal along with the faculty members formulates different committees/clubs, to prepare a planner of activities, which are finally incorporated in the academic calendar, in order to ensure that practical learning runs smoothly. ? The College has various Committees/Clubs like the Environmental Law Club, Human Rights Club, Consumer Law Club, Constitutional Law Club, Criminal Law Club, IPR Law Club, Labour Law Club, RTI Club, Medical Law Club, Literary Club, Library and Information Science Club, Sports Entertainment Law Club, Women Cell, Childs Right Club, Entrepreneur Club, NSS, Legal Aid Society. ? The Human Rights Club has shouldered the responsibility of creating awareness on Human Rights. They conducted a rally on the Human Rights Day in Margao where in the students shouted slogans and carried placards for a pictorial display of slogans. Various other Clubs have also conducted rallies on "Socio - Legal Issues" ? To encourage the commitment of students towards society the College organizes Jail visits every year.

Permissions have to be obtained from the Home Department and the Inspector General of Prison. A batch of 20 students are allowed at a time. The students get an opportunity to enteract with the inmates and understand their problems.

The students envisage the importance of "Legal Aid." They also learn the pivotal role of subjects like the 'Law of Evidence' and the 'Criminal Procedure Code' in administration of justice in the society. ? The Criminal Law Club organizes interactive sessions with Senior advocates, Public Prosecutors to gain practical knowledge on the subject. ? The Legal Aid Committees have 21 legal Aid Clinics, the students of these clinics are trained to cater to the needs of the community. The Legal Aid coordinators along with their students conduct various awareness programmes through street plays on various topics such as human rights, constitutional rights etc. They also conduct surveys on socio legal problems. They also strive to facilitate the backward classes of the society to avail facilities of the various available schemes like Griha adhaar, Ladli laxmi, Den Dayal Pension, Mamta Scheme etc. BEST PRACTICE : 2 ? Title: "Legal awareness programmes through Higher Secondary Schools in Goa." ?

Objective: (100 words) ? To inculcate professionalism and civic responsibilities amongst young students that advocate societal commitment articulated through legal awareness programmes. ? To encourage students to explore legal regimes in addition to regular curriculum. ? To sensitize the students, their parents/guardians and other stakeholders associated with educational institutions who come from different strata of our society of their rights and duties, to generate social consciousness and encouraging them to voice their concerns on various socio-legal issues existing in our society. ? To improve the quality and accessibility to the appropriate law enforcement agencies while achieving maximum cost-effectiveness and redeeming the confidence in the legal system. ? To strengthen community solidarity and supporting grassroot advocacy. ? To create a hub for the understanding of law and government and to participate creatively in its growth and improvement. ? The Context: (150 words) Socio-legal issues, such as gender discrimination and other women related problems, caste system, communalism, poverty, unemployment, corruption, violation of various human rights, health, environment, child labour, etc. has caused a lot of chaos in the society. Most people in India are not aware of the basic rights conferred upon them by law or are rather confused about it. Therefore, creating legal awareness is the need of the hour to deal with these uncertain problems which are existing and rising in the society with every passing day. Basic knowledge of legal provisions and procedures coupled with professional skills to realize rights will empower people to demand justice, accountability and effective remedies from appropriate law enforcement agencies. Students are encouraged to generate legal knowledge and awareness through the medium of Higher Secondary Schools by organizing talks, skits,

street-plays, debates, discussions, seminars and other related activities at regular intervals. These activities help uproot misconceptions about the legal system and its administration of justice and also creates a culture of self-learning and improvement in our students bringing about academic excellence in their performance. Keeping in mind the professional ethics our students strive to work for welfare of society where they act as torchbearers of justice. ? The Practice: (400 words) In lieu of the above and the permission granted to our institution by the Directorate of Higher Education, Porvorim, Goa various topics pertaining socio-legal issues which are prevalent in our society are chosen after which students are trained and prepared to conduct various activities such as presentations, skits, street plays, etc. using Higher Secondary Schools in Goa as a platform to reach out to the people. These activities are done under the instructions and supervision of the faculty and practicing advocates to ensure that the most updated and accurate information is given to the audience. With the permission from the respective HSSC schools we send a team of our law students on allotted date and time to the respective institutions, whereby they interact with the junior college students with respect to the given topic. This practice enables our students to be more receptive to what is taught in class and drives them to learn and research more, taking initiative enthusiastically about the concerned issues and learn better as they learn and spread the awareness. The above-mentioned activities are performed in the college premises and/or the surrounding area whereby people can actively participate and benefit from the educative sessions/activities. These activities enable the students to be more connected with the problems of the masses and to help them find solutions to the same thereby fulfilling their civic responsibilities to a great extent. These activities also present an opportunity to our students where they can put their academic knowledge and newly acquired skills into practice before they graduate.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.grkarelaw.edu.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS : JANA SUVIDHA KENDRA G. R. Kare College of Law is an Institution imparting Professional Legal Education and has been providing free legal assistance through legal cells and legal clinics. The vision of the College is "To Be A Centre of Excellence Providing Quality Legal Education And To Develop Professionalism With Social Commitment". The college has worked tirelessly to develop professionalism among the students with sense of social responsibility in coordination with different government authorities to fulfill its vision. The college collaborated with the South Goa Collectorate, a Government Department dealing with civil administration of the South Goa District, which also had a dream to set up a help desk in the Administrative Complex to cater to the legal needs of the public free of cost. G. R. Kare College of Law and South Goa Collectorate were desirous of providing free legal aid through a Permanent Citizen Facilitation Centre, consequently they set up a permanent Jana Suvidha Kendra on the ground floor at the Citizen Facilitation Centre at Mathany Saldanha Administrative Complex, Margao. The Jana Suvidha Kendra was inaugurated on the 23rd of July 2015 by the Honble Deputy Chief Minister Shri Francis Dsouza. For adequate functioning of the Jana Suvidha Kendra, College has appointed a faculty member as a Nodal Officer who coordinates with the students and nominates a group of three students to provide services at the Jana Suvidha Kendra from Monday to Friday from 9.30 a.m to

12.30 p.m. These students are trained to draft and file different kinds of applications like applications for residence certificate, income certificate, caste certificate, divergency certificate, dependency certificates, solvency certificates, mutation of land, land conversion, partition of land holdings etc. In general they are trained to cater to the legal needs of the people. A proper seating place has been made available for the students to set up their help desk at the Citizen Facilitation Centre at Matanhy Saldanha Administrative Complex with required stationery to impart legal assistance Free of Cost. The Services at the Jana Suvidha Kendra includes : • Filling of applications forms for correction of Adhaar cards • Filling up of Deen Dayal Scheme forms • Filling forms for caste certificate • Drafting of applications for correction/ addition/ deletion of names on the Ration Card • Filing up of forms for correction of Election Card. • Filling forms for residence, divergency, income certificate • Drafting of applications to receive information under RTI Act, 2005 • Drafting of applications for mutation, conversion, partition etc. • Distribution of form I and XIV. Every week a group of three students provides legal assistance to the people and serving the Society enthusiastically for the last four years. Till date around 350 students have provided their services and on an average 80-90 people are given legal assistance every day. The institution is striving hard to attain the vision of the College that is "To Be A Centre of Excellence Providing Quality Legal Education And To Develop Professionalism With Social Commitment".

Provide the weblink of the institution

<http://www.grkarelaw.edu.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1) To have Memorandum of understanding with Universities of High Repute 2) To initiate Round Table Conferences on different socio-legal issues 3) To have certificate courses on different subjects of law 4) To organize National and International Conferences / Seminars in collaboration with MoU partners 5) To establish Evidence Recording Chamber 6) To setup Mediation and Arbitration Centre.