

**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD was held in the College Auditorium on Saturday, 23<sup>rd</sup> July 2016 at 3:30 pm.**

The Meeting was attended by the following members:

- 1) A. S. Nadkarni, Principal
- 2) Dr Saba Da Silva, Coordinator
- 3) Adv. Pritam Morais, Management Representative
- 4) Mr. C. J. F. Prasanna Kumar, Member
- 5) Ms. Goretti Simoes, Member
- 6) Mr. A. R. Salve, Librarian
- 7) Mr. S. N. Inavalli, Asst. Prof.
- 8) Mr. I. C. Dias, non-teaching Representative

Welcome by the Coordinator: The members were welcomed by the IQAC Coordinator Dr. Saba Da Silva, Associate Professor and the minutes of the previous meeting were read out. Thereafter the Agenda was proceeded with:

**Item No. 1: Review of International Seminar**

The Coordinator of IQAC who was also the Coordinator of the Seminar presented his brief report to the members. The highlights of the seminar were discussed and the members appreciated the efforts taken by the different faculty members in arranging the several working sessions and the College, for inviting eminent persons, including foreign delegates to the seminar.

**Item No. 2: Law Festival**

The members were informed of the proposed National Law Festival to be conducted in the month of February 2017. The title Juris Open 2017 which was coined by the faculty members was found appropriate and the preparations to conduct the same were examined by them.

**Item No. 3: Research Centre**

The Principal informed that the Goa University has granted permission to commence the Research Centre in Law with effect from the present academic year for which affiliation for three years has been granted. The members congratulated the College on this milestone.

**Item No. 4: State level seminar on Euthanasia**

The members were informed that an organisation, Sanjeevan which has taken up the cause of care of old and infirm persons, have approached the College to hold a State Level Seminar on the subject of Euthanasia and that the College has invited participation from other colleges in Goa for the Seminar to be conducted

next week. The members appreciated this kind of activity which involves contribution from different colleges in Goa.

**Item No. 5: Students Seminar**

The Coordinator explained to the members that a novel approach to provide a platform to students to present their views in seminars has been decided. In this connection the first such seminar will be conducted on next month on 'Freedom in Independent India : Issues and Concerns'.

Meeting ended with thanks to the chair.

**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD was held in the Smart Classroom on Saturday, 4<sup>th</sup> May 2017 at 3:30 pm.**

The Meeting was attended by the following members:

- 1) Dr Saba Da Silva, Principal & Chairman
- 2) Mr. C. J. F. Prasanna Kumar, Member
- 3) Ms. Goretti Simoes, HoD – Member
- 4) Ms. Sonali Naik, Faculty & Member
- 5) Ms. Shruti Nadkarni, Faculty & Member
- 6) Mr. Anand R. Salve, Librarian
- 7) Mr. I. C. Dias, non-teaching Representative
- 8) Mr. S. N. Inavalli, Coordinator

The following members sought leave of absence

- 1) Mr. Pritam Morais, 2nd VP, VVM and Member
- 2) Ms. Amira Razak, Advocate and Expert-Member
- 3) Mr. Balakrishna Sardessai, Advocate and Alumnus-Member

Chairperson welcomed the members present at the IQAC meeting, in particularly newly joined members, Ms. Sonali Naik and Ms. Shruti Nadkarni and handed over the proceedings to the Coordinator. The members present congratulated Dr. Saba Da Silva, on being the Principal of the Institution.

The Coordinator went through the minutes of the last meeting of the IQAC and the members confirmed the same.

**Item No. 1: commencement of the Research Centre**

The IQAC Coordinator informed that the Research Centre has a registration of four research scholars for Ph.D.

**Item No. 2: Law festival and Seminar**

The successful conduct of the Law Festival (Juris Open 2017) was appreciated by the members who were also happy with the involvement of the management in the conduct of the same. It was decided that Law festivals will henceforth be conducted on a regular basis. Likewise, organisation of State/National/International seminars are to be a regular future of the institution.

**Item no. 3: Utilisation of CSR Fund**

The Principal informed that the Governing Council is of the opinion that CSR funds could be used for educational resources, in addition to upgradation of library infrastructure. Since no external members were present, particularly Management member, Mr. Pritam Morais, the matter was kept reserved for his

opinion. Ms. Shruti Nadkarni mentioned that funding received from Sygenta at CSR has not been fully utilized and therefore is available.

**Item No. 4: Reservation policy for Recruitment**

It was informed by the Principal that an observation made by the peer team in its report regarding reservation policy, Mr. Dias informed that the same is being followed strictly by rules of the roster system, but not applicable to self-financing programmes.

**Item No. 5: Involvement of stake holders in institutional development:**

Regarding involvement of alumni in the Curricular and Co-curricular aspects, IQAC members decided to await the information from Pritam Morais and Balkrishna Sardessai in this regard. Further, the members resolved to get the alumni association registered officially. Information on Alumni Association registration to be placed before the appropriate authority is awaited from Mr. Pritam Morais. Since the active involvement of the PTA is required, the Coordinator informed that executive committee of the existing PTA should meet once every Semester for this purpose.

**Item No. 6: Restructuring of the IQAC**

Since it has been given to understand that Mr. Amrut Kansar, member of IQAC is unwell, and unlikely to continue with the IQAC of our college, members unanimously proposed having an additional member. The name of Dr. Savio Falleiro, Vice Principal of Rosary College of Commerce and Arts was suggested by Ms. Sonali Naik and was unanimously accepted. Mr. CJF Prasanna Kumar suggested that the inclusion of Dr. Marian Pinheiro, former Dean Faculty of Law, Goa University having vast experience with the process of the NAAC Accreditation, would be able to guide the IQAC for more effective results.

Since student-member of the IQAC, Ivo D'Costa is completing B.A.LL.B. this year, the members unanimously felt that a student, Scarlett Dias of 4th year B.A.LL.B or Sandhya Samant of 1st year LL.B. Degree would be an appropriate substitute for the existing member.

Meeting ended with thanks to the chair.