

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD was held in the College Auditorium on Saturday, 26th July 2015 at 3:30 pm.

The Meeting was attended by the following members:

- 1) A. S. Nadkarni, Principal
- 2) Dr Saba Da Silva, Coordinator
- 3) Adv. Pritam Morais, Management Representative
- 4) Adv. Amrut Kansar, Expert-Member
- 5) Mr. C. J. F. Prasanna Kumar, Member
- 6) Ms. Goretti Simoes, Asst Prof. - Member
- 7) Mr. A. R. Salve, Librarian
- 8) Mr. S. N. Inavalli, Asst. Prof.
- 9) Mr. I. C. Dias, non-teaching Representative

Welcome by the Coordinator: The members were welcomed by the IQAC Coordinator Dr. Saba Da Silva, Associate Professor and the minutes of the previous meeting were read out. The Principal informed the members of the Inauguration of the First Smart Class Room of the College on 25th July 2015 at the hands of Dr. Nandini Vaidyanathan, an author and teacher of Entrepreneurship. The Agenda was proceeded with:

Item No. 1: Plan for the Academic Year 2015-16

The members were informed of the different activities that were carried out during the academic year 2014-15 and they appreciated the same. Likewise, the analysis of the results of the undergraduate courses was undertaken by the external members of the IQAC, who suggested measures for remedial classes and overall improvement.

The Coordinator informed the members that he has been recognised as Guide for Ph.D. in Law by the Goa University and there is possibility to enrol students for the Ph.D. Programme. The members strongly supported the enrolment of the students for Ph.D. Programme by commencing a Research Centre of the College. The Principal informed that for this purpose he will seek necessary approval of the Board of Management and make necessary applications to the Goa University in this regard.

Item No. 2: To hold Special Lecture Series and Seminars

Members were informed that the College of the opinion that focus should also be given to conduct more seminars/workshops in every academic year on burning topics of academic relevance in addition to the proposed Master Classes already suggested.

Item No. 3: Citizen Facilitation Centre (Jana Suvidha Kendra) at South Goa Collectorate

The Coordinator explained to the members that the Legal Aid Cells of the College were doing extremely well in its various activities due to which the officials of the South Goa Collectorate had approached the College to establish a unit to assist the public who visit collectorate for different purposes with regard to legal assistance in facilitating their needs. Consequently, a Centre was established by inaugurating the same at a function on 23rd July 2015. Students of the College were made available in batches at the Centre and have commenced this assistance in right spirit.

The Meeting ended with the vote of thanks to the Chair.

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD was held in the College Auditorium on Saturday, 30th January 2016 at 3:30 pm.

- 1) A. S. Nadkarni, Principal
- 2) Adv. Pritam Morais, Management Representative
- 3) Adv. Amrut Kansar, Expert-Member
- 4) Mr. C. J. F. Prasanna Kumar, Member
- 5) Ms. Goretti Simoes, Asst Prof. - Member
- 6) Mr. S. N. Inavalli, Asst. Professor - Member
- 7) Mr. A. R. Salve, Librarian
- 8) Mr. I. C. Dias, non-teaching Representative
- 9) Dr Saba Da Silva, Coordinator

Welcome by the Coordinator: The members were welcomed by the IQAC Coordinator Dr. Saba Da Silva, Associate Professor and the minutes of the previous meeting was read out. Thereafter the Agenda was proceeded with:

Item No. 1: Infrastructural Development

The Members were apprised of the various infrastructural developmental works at the College, particularly the new four storied building adjoining the main College building which would enable expansion of classroom space and other requirements. They were also informed about the optimal utility of the upgraded Moot Court Hall which was inaugurated earlier in the year 22nd August 2015 by Justice Mohit Shah, then Chief Justice of Bombay High Court. Further the Smart Room of the College was also used extensively for different curricular and co-curricular activities.

Likewise, facelift was provided to the verandas of the College by making it airier and more conducive for utility. So also, proper infrastructure was created for storage and maintenance of books in the Book Bank Scheme, which space was also utilized for discussion/newspaper reading section.

Item No. 2: GRK Talks

In view of suggestions of Members of IQAC at its last meeting, the College commenced a special lecture titled 'GRK Talks', wherein resource persons from diverse fields would address the students of the College on burning topics of socio-legal significance. The inaugural GRK Talks was delivered by Justice Mohit Shah, then Chief Justice of Bombay High Court. Further different eminent personalities have engaged special lectures under this caption.

Item No. 3: Research Centre for Doctoral Studies

The Principal informed the members that it was decided by the Management to commence a Research Centre in Law for offering Ph.D. Programme. Accordingly, Affiliation application is being processed by the Goa University and the College

was certain of being permitted to commence with the same from the coming academic year, 2016-17 with Dr. Saba Da Silva as Research Guide who has already been given recognition by the University.

Item No. 4: International Seminar on Vicitmisation and justice Administration in Criminal Law

The Coordinator explained to the members that an International Seminar has been conceptualised and proposed to be conducted on 16th July 2016 and preparations are in progress by inviting papers from faculty and students from different universities of India and abroad. The members suggested that proper review be done of the submissions for the same and that suitable keynote speaker and chief guest be arranged for the inaugural and valedictory programmes. The Coordinator thanked the members for their valuable inputs in this regard.

Item No. 5: Faculty Promotion

The Principal informed the members that on 26th August 2015, a Sub-Committee consisting of members of IQAC, perused the PBAS forms of Dr. Saba da Silva, Assistant Prof. (Selection Grade) for the year 2012-13, 2013-14 and 2014-15 with API Scores and documentation and recommended him for the Post of Associate Professor, report of which will be made available to the Screening Committee.

Item No. 6: Review of process for Re-accreditation

The Members examined the 7 criteria adopted by NAAC and reviewed the status explained by the Coordinator. The members examined the criterion related to Research, Consultancy and Extension Activities and the external members suggested that focus should be given to consultancy and extension components since Research activities are being conducted by students in the curriculum UG and PG Law Programmes and the Research Centre is due to commenced in the coming academic year.

The Principal informed the members that the College is doing well in extension activities through its services provided at the Jana Suvidha Kendra, Legal Aid Cells, NSS associating with other bodies like Panchayats and that feasibility to provide consultancy services will be examined.

The Meeting ended with the vote of thanks to the Chair.