

Vidya Vikas Mandal's

GOVIND RAMNATH KARE COLLEGE OF LAW

Shree Damodar Educational Campus

P.O.BOX No.777, G. R. Kare Road,

Tansor, Comba, Margao Goa - 403 601

Applications are invited for the following post stating full name, address, contact number, age with date of birth, educational qualifications with marks, experience, along with self-attested copies of certificates of qualifications, experience certificate, birth certificate, residential certificate for 15 years issued by Competent Authority, valid Employment Exchange Registration card, caste certificate issued by competent authority and all other relevant details.

1. Post : Multi Tasking Staff

2. No. of Posts : 01 - Reserved for OBC

3. Qualifications:

Essential

(a) Passed Secondary School Certificate Examination from a recognized Board / Institution

OR

Passed Course conducted by Industrial Training Institute or equivalent qualification, in relevant trade, from a recognized institution.

Note: Course conducted by Industrial Training Institute or equivalent qualification, in relevant trade, may be considered in case of posts related to technical work.

(b) Knowledge of Konkani

Desirable

(a) Knowledge of Marathi

(b) Multi-tasking skills such as knowledge of operating office machines including computers.

4. Permanent / Temporary : Permanent

5. Upper age limit : Age not exceeding 45 years

6. Pay : Rs. 18000/- + Allowances Level No. 1 & Cell No. 1 of the Seventh pay matrix table.

Applications should be addressed to The Principal, VVM's Govind Ramnath Kare College of Law, Margao Goa, and reach the College within 15 days from the date of this advertisement on the above mentioned address.

Incomplete applications in any manner and beyond the prescribed date will not be considered. Government servants should apply through Proper Channel. Age relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Government.

The appointing authority reserves the right to devise methods of selection of candidate for the post based on merit. Any applicant who attempts to influence the selection process will be disqualified.

Dr. Saba Da Silva
Principal